



**SMVITM**

# **CENTRAL LIBRARY**

**Hand Book**



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## **1. About Library**

A well-equipped library is an essential and integral component of any education system, especially of higher education. Without a proper information, knowledge and infrastructure, no educational system is able to maintain and accomplish its declared goals and objectives. Library is a hub of all activities of general as well as technical education.

The Central Library at SMVITM is housed in a spacious three-storey state of the art independent block. Two floors of the block are occupied exclusively by the Central Library. It has about 1300 square meters of built-up area. The Central Library has a collection of 19,198 volumes of reference/text books, e-books and general category books with over 4,204 titles. In addition to these, there are periodicals and CDs on science, engineering and technology.

The collection includes reference books such as dictionaries, encyclopedias, handbooks and standards. The library offers a book bank scheme for the students, a special book bank scheme exclusively for SC/ST students, reprography and printing facilities. The library subscribes to e-journals and print journals. In addition to the central library, each department has a separate departmental library for ready reference for its faculty and staff.

SMVITM libraries serve as information resource centers. They adopt an open access system and aim to develop a comprehensive collection of documents useful for library users of the institute and facilitate efficient dissemination of knowledge.

To promote the use of library resources, it also subscribes the e-resources mandated by AICTE and VTU. The college library is a member of VTU Consortium for subscription of e-journals like Elsevier-Science Direct, Taylor and Francis, Springer Nature, Institution of Civil Engineers, Emerald, McGraw Hill Education, New Age International, Packt, KNimbus Digital Library, Knimbus Remote Access and Net Analytik/s/ Sententia.

### **Automation of Library**

The Library uses *Easylib (Entire Automation System for Library)* Software package, which is an integrated multi-user library management system that supports all in- house operations of the library. The software consists of modules on Registration, Acquisition, Cataloguing and Accessioning, Circulation, Periodicals, Members, Setup and Security, Digital Library ,Online Public Access Catalog (OPAC), In/Out Management, Reports. The books/journals can be accessed through OPAC, which facilitates the search for books by the author, title, and edition. The *Easylib* package has been made more efficient by bar-coding the entire library collection.

## 2. Library Sections

### 2.1 Circulation section

The Central Library is enriched with a huge collection of valuable books. To make the functioning of the library easy and effective, the college library is automated using an Integrated Library Management System called EASYLIB software (EASYLIB 6.4a version) 2022 onwards. The software consists of various modules for acquisition, cataloguing, circulation, serials control, and Online Public Access Catalogue (OPAC), In –Out Visitors tracking etc.

Web OPAC (Online Public Access Catalogue) facility is made available in this software to know the bibliographical details about the collection. Two separate nodes are made available in the Central Library for OPAC facility.

Lending /Textbook section is located at the entrance of the library at the ground floor, the spacious lending section all the lending books are stacked in this section are classified as per the DDC 22 Ed .

Timings of lending section: 8. AM – 5.00 PM

#### The lending provision for the students and the staffs are as follows:

➤ <b>UG: 03 books at a time for 15 days</b>
➤ <b>PG: 03 books at a time for 15 days</b>
➤ <b>Research scholars: 9 books for 90 days</b>
➤ <b>Staff: 6 Books at a time for one semester</b>



## 2.2 Reference section :

The central Library has good reference collections and provides reference service to the members using these reference resources, which have been organized on the first floor of the library. Members can use the books present in reference section as reference by giving their college ID card along with the Accession card of the book to be borrowed. For overnight issue, members are given a Overnight issue card, which allows them to issue the reference books for overnight.



## 2.3 Reading section :

Reading section has total 60 seating capacity and this section is kept open from 8.00am to 6.00 pm.



## 2.4 Journals and Periodicals section :

Journals and periodical section is located near to circulation section of the library, this section have 30 seating capacity with print Journals, Magazines and Newspapers. Timings of this section is 8.45.Am to 4.45Pm.



## 2.5 Digital Library :

Digital library is located on the first floor of the library, Users may access internet with Wi-Fi speed of 250Mbps leased. This section has total 10 systems are for accessing the e- resources like CD- ROMs, e- journals, NPTEL videos, e-books, Seminar papers, National Digital library (NDL) contents, Thesis, Abstracts, etc.



## 2.6 Group Discussion section

Group discussion section is situated on the first floor of the library, a total 60 seating capacity have in this section, Students are discuss academic subject related topics. Timings of this section is 9.00 Am to 4.45 Pm



## 2.7 Photocopy facility

Photocopy section is one of the important sections in the library for users; here users may take a copy of their much needed information. This facility is available in the digital library section.

## 2.8 Staff reading section

Staff reading section has a total of 12 seating capacity.





## 2.9 E- Resource

# E-Resources Subscription (VTU-Consortium)2023-2024











### ANNEXURE

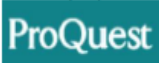





## Visvesvaraya Technological University SRI. S. G. BALEKUNDRI CENTRAL LIBRARY AND INFORMATION CENTER Jnana Sangama, Belagavi-590018

### VTU-CONSORTIUM

#### Subscription of E-Resources for the year 2023-24

SL NO	PUBLISHERS	SUBJECT CATEGORY	RESOURCE COVERAGE	NO. OF RESOURCES	CONTACT DETAILS	SUBSCRIPTION PERIOD
1.	<p>Elsevier <a href="http://www.sciencedirect.com">www.sciencedirect.com</a></p>  <p>Journals List: <a href="http://surl.li/jkaex">http://surl.li/jkaex</a></p>	E-Journals: Engineering +CS+ EE + ME + EC + CV and allied branches of engineering.	<p>Artificial Intelligence-22 Computer Graphics and Computer-Aided Design-19 Computer Networks and Communications-29 Computer Vision and Pattern Recognition-10 Hardware and Architecture-20 Information Systems-28 Signal Processing-13 Aerospace Engineering-5 Biomedical Engineering-16 Civil and Structural Engineering-35 Computational Mechanics-11 Electrical and Electronic Engineering-33 Mechanical Engineering-38 Ocean Engineering-6 Safety, Risk, Reliability and Quality-13 (Back Issues from 2010)</p>	298 Journals	<p>Mr. Nikhil Bhalerao 74286 99374 n.bhalerao@elsevier.com</p>	23-05-2023 to 22-05-2024
2.	<p>Springer Nature <a href="https://link.springer.com/">https://link.springer.com/</a></p>  <p>Journals List: <a href="http://surl.li/jkahn">http://surl.li/jkahn</a></p>	E-Journals: Electrical & Electronics Mechanical/Civil Computer Science Engineering (Allied Subject) Chemistry and Material Science Mathematics Physics	<p>Electrical &amp; Electronics - 58 Mechanical - 44 Civil - 13 Computer Science - 93 Engineering (Allied Subject) - 39 Chemistry and Material Science - 162 Mathematics - 167 Physics - 104 (Back Issues from 1997)</p>	690 Journals	<p>Mr. Varghese P. Thomas 96869 64063 varghese.thomas@springernature.com</p> <p>Mr. Rajaneesh 99005 55516 rajaneesh@springer.com</p>	23-05-2023 to 22-05-2024

3.	<p>IEEE ASPP <a href="https://ieeexplore.ieee.org">https://ieeexplore.ieee.org</a></p>  <p>Advancing Technology for Humanity</p>  <p>Journals List: <a href="http://surl.li/jkaie">http://surl.li/jkaie</a></p>	E-Journals IEEE-ASPP The core collection all Society periodicals	<ul style="list-style-type: none"> <li>• Aerospace-4</li> <li>• Bioengineering-12</li> <li>• Communication, Networking and Broadcast Technologies-29</li> <li>• Components, Circuits, Devices and Systems-20</li> <li>• Computing and Processing-48</li> <li>• Engineered Materials, Dielectrics &amp; Plasmas-8</li> <li>• Engineering Profession-3</li> <li>• Fields, Waves and Electromagnetics-18</li> <li>• General Topics for Engineers-5</li> <li>• Geoscience; Power, Energy and Industry Applications-4</li> <li>• Nuclear Engineering; Bioengineering-2</li> <li>• Photonics and Electro optics-1</li> <li>• Power, Energy and Industry Applications-22</li> <li>• Robotics and Control Systems-6</li> <li>• Signal Processing and Analysis-15</li> <li>• Transportation-6</li> <li>• Others-1</li> <li>• (Back Issues from 2010)</li> </ul>	198 e-Journals	<p>Mr. Manjunath S.R 98702 00104 mudrappa@ebSCO.com</p>	1-10-2023 to 30-09-2024
4.	<p>Taylor &amp; Francis <a href="https://www.tandfonline.com/">https://www.tandfonline.com/</a></p>   <p>Journals List: <a href="http://surl.li/jkaix">http://surl.li/jkaix</a></p>	E-Journals: Engineering +CSE + ME + CV + Architecture and Allied Science	<p>Allied Science-324 Mechanical-35 Textile -8 Engineering &amp; Technology-76 Electrical-17 Computer Science-27 Civil &amp; Structural-31 BioTechnology-17 Architecture-19 (Back Issues from 2010)</p>	585 Journals	<p>Mr. Vinay Srinivas 98860 44775 Vinay.srinivas@tandfindia.com</p> <p>Mr. Onkar Verma onkar.verma@tandfindia.com Tel: +91-11-43155118</p>	23-05-2023 to 22-05-2024
5.	<p>Emerald <a href="https://www.emeraldinsight.com/">https://www.emeraldinsight.com/</a></p>   <p>Journals List: <a href="http://surl.li/jkaio">http://surl.li/jkaio</a></p>	E-Journals: Management	<ul style="list-style-type: none"> <li>• Accounting, Finance &amp; Economics</li> <li>• Business, Management &amp; Strategy</li> <li>• HR, Learning &amp; Organization Studies</li> <li>• Information &amp; Knowledge Management</li> <li>• Marketing</li> <li>• Operations, Logistics &amp; Quality</li> <li>• Property Management &amp; Built Environment</li> <li>• Public Policy &amp; Environmental Management</li> <li>• Tourism &amp; Hospitality Management</li> </ul>	212 Journals	<p>Mr. S Vinay Kumar 99162 52539 svkumar@emeraldgroup.com</p>	1-10-2023 to 30-09-2024

6.	<p>ProQuest  <a href="https://www.proquest.com/165290">https://www.proquest.com/165290</a></p>   <p>Journals List: <a href="http://surl.li/kamo">http://surl.li/kamo</a></p>	E-Journals: Architecture and all Engineering and its allied branches.	<p>Technology Collection includes the AdvancedTechnology &amp; Aerospace and Materials Science &amp; Engineering Databases</p> <p>(Back issues from 1962)</p>	<p>Full text:4900 Journals  Indexed:7800 Abstract</p>	<p>Mr. LakshmiKanthA  98863 39117  LakshmiKanth.  Aswathanaraya  n@proquest.com</p>	<p>01-08-2023 to 31-07-2024</p>
7.	<p>KNIMBUS  <a href="https://www.knimbus.com/">https://www.knimbus.com/</a></p>  	<p>Cloud server along with Universal Federation search services RemoteAccess Solution + mLibrary mobile App</p>	<ul style="list-style-type: none"> <li>Single Login page with a domain vtuconsortium.org</li> <li>Mobile app (IOS Android) access all Digital Holding anytime anywhere</li> <li>Embedded Remote Access for all the Subscribed Publisher</li> <li>A-Z Cataloging of Subscribed Databases</li> <li>Federated Search</li> <li>Searchable database of (eBooks/Proceedings-100,000+Journals-15,000+videos-1,50,000+Mooc Courses Including NPTEL and MIT Courses-5,000+)</li> <li>Individual Branded eLibrary Portal for each Institution along with Institutional Repository</li> <li>Admin Dashboard for each Institution to manage users departments and track user/usage analytics</li> </ul>	<p>eBooks/Proceedings-100,000+Journals-15,000+videos-1,50,000+Mooc Courses Including NPTEL and MIT Courses-5,000+)</p>	<p>Mr.Mohd. Tariq  - Portal Integration and User Registration Contact  +919625632330  mohd.tariq@knimbus.com</p> <p>Mr.Venkatesh V  - Training Contact  +918722937551  venkatesh@knimbus.com</p> <p>Mr.Karthikeyan K  - Central Contact  +919980341985  karthikeyan@gist.in</p>	<p>18-07-2023 to 17-07-2024</p>
8.	<p>Drillbit  <a href="http://www.drillbitplagiarismcheck.com/">www.drillbitplagiarismcheck.com/</a></p>  	<p>Drillbit-Plagiarism Detection Software</p>	<p>End user Licenses:  1. Instructor profile  2. Student's profile</p>		<p>Mr.Jayanna Belavadi  9739904021  Jayanna.belavadi@drillbitplagiarism.com</p> <p>Mr.Raghavendra  9448204498  raghavendra.r@drillbitplagiarism.com</p>	<p>12-05-2023 to 11-05-2024</p>

# Central Library -e-Resource



## DELNET E-resources



## KNIMBUS E-resources

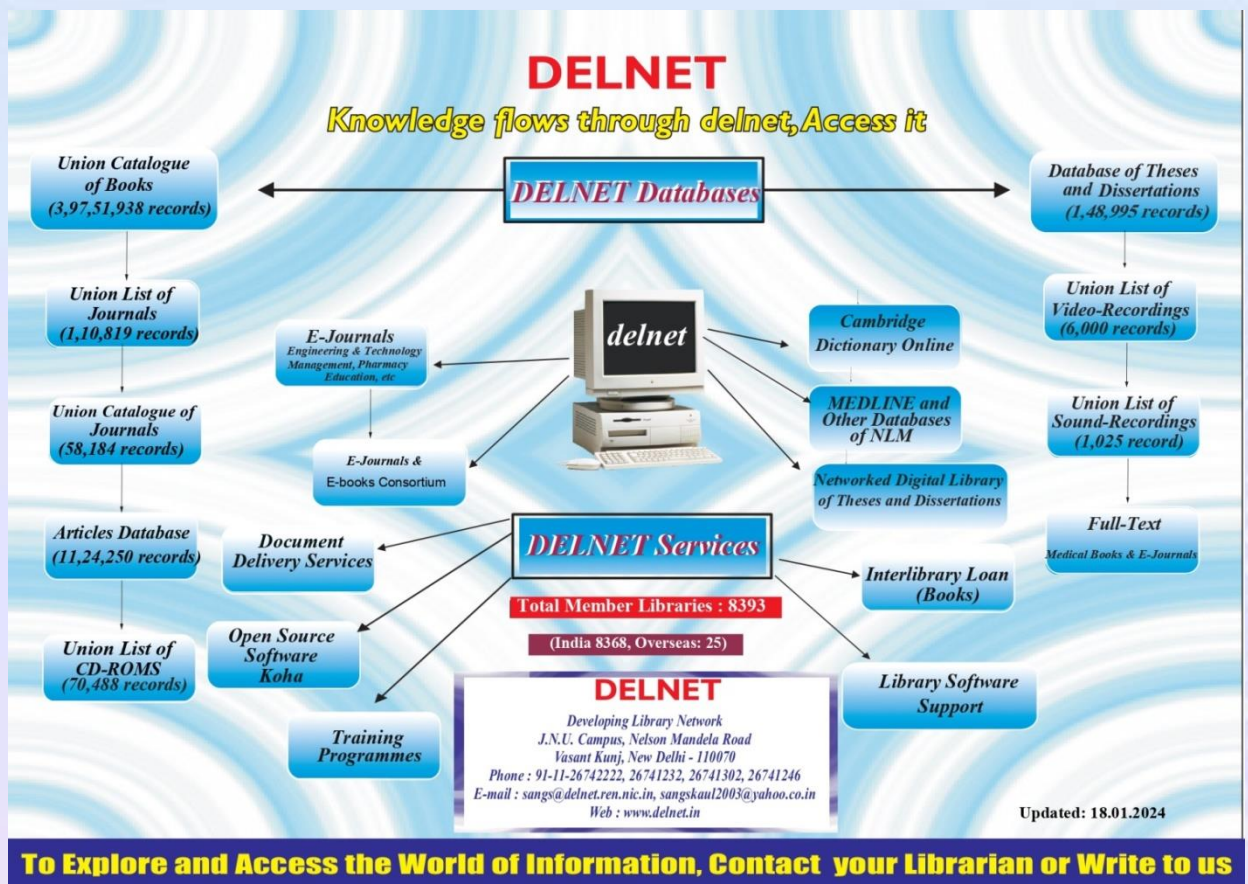


## 2.10 DELNET- e- Resource

DELNET-Developing Library Network, New Delhi is a major resource sharing library Network in India connecting more than 8500 institutions in in India and few other countries.

It was initially supported by the National Information System for Science and Technology (NISSAT), Department of Scientific and Industrial Research, Government of India.

The main objectives of DELNET is to promote resource sharing among the Member-Libraries by collecting, storing and disseminating information and by offering networked library services to users; to undertake research in the area of information science and technology, offer technical guidance to Member-Libraries; coordinate efforts for suitable collection development; facilitate and promote Inter Library Loan and delivery of documents, etc.



# Smvitm- DELNET Home Page



## 2.10.1 Inter-Library Loan And Document Delivery Services

DELNET is offering inter-Library loan & Document Delivery Services to its member libraries. ILL requests can be registered online for books. For the resources not available in the union catalogues and journal articles, requests can be sent to DELNET through E-mail.

## 2.10.2 E-Journals subscribed under DELNET (arranged department wise)



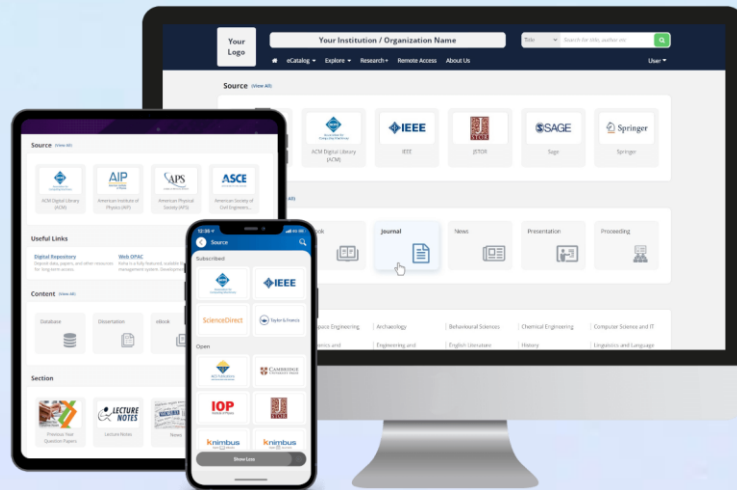
### E-JOURNALS (Full-Text)

Aerospace Sciences  
Agriculture & Horticulture  
Architecture  
Arts and Commerce  
Ayurveda  
Dental  
Divyangjan (Persons with Special Needs)  
Education  
Engineering and Technology  
Fashion Technology  
Food Technology  
Homeopathy  
Hotel Management  
Law  
Library and Information Technology  
Management  
Mass Media  
Medical  
Nursing  
Paramedical  
Pharmacy  
Physiotherapy  
Police Research  
Science  
Skill & Entrepreneurship  
Social Science  
Startups, Innovation and Entrepreneurship  
Yoga

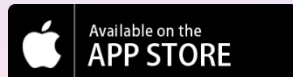
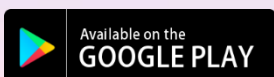
## 2.11 Off-Campus Access & Mobile App



Knimbus has made it possible to do a one-point search across resources and access the library at any time, from anywhere and on any device.



- Access all resources anywhere, anytime and on any device
- One Login to access all Digital Collections
- Offsite article full text for 24x7 learning & research
- Comprehensive User Management & Analytics
- Secure by design with centralized control



### 3. Library Title Statistics

Title Statistics		Copies
1.	Engineering	16297
2.	Management Books	351
3	Book Bank Books (Engineering)	673
4.	SC/ST Books Engineering	287
5.	Gifted Books	1636
6.	Alumini Donated Books	169
		<b>19,413</b>

Department	Titles	Copies	
1.	Civil Engineering	537	3044
2.	Computer Science & Engineering	1093	4130
3.	Constitution	17	116
4.	E & C Engineering	1041	4113
5.	Engineering Chemistry	69	618
6.	Engineering Mathematics	213	1519
7.	Engineering Physics	87	753
8.	English	41	121
9.	Environmental Science	18	145
10.	General	461	1219
11.	Kannada	12	72
12.	Library	4	4
13.	MBA	231	371
14	Mechanical Engineering	556	3188

**Total**

**4380**

**19413**



### 3.1 Magazines Subscribed by Central Library

Technical and Non Technical Magazines	
✓ The week	✓ Mathematics Today
✓ India Today	✓ Physics or you
✓ Outlook Business	✓ Chemistry today
✓ Overdrive	✓ CSR-General knowledge today
✓ Auto car	✓ Women's era
✓ Competition Affairs	✓ Digit
✓ Electronics for You	✓ Taranga

### 3.2 News Paper Subscribed by Central Library

Kannada	English
1.Udayavani	1.Times of India
2.Vijayavani	2.Indian Express
3.Vijaya Karnataka	3.The Hindu
4.Kannada Prabha	4.The Business line
5.Hosa Diganta	
6.Prajavani	

## **4.Salient Features of Central Library**

- ❖ **Internet and Wi-Fi enabled Central Library**
- ❖ **Good ambience reading rooms**
- ❖ **350 Seating capacity**
- ❖ **Subscription of e resource (VTU E-consortium) and DELNET (Developing Library Network) with an access to online E-journals, E-books and many more.**
- ❖ **Book Bank facility for SC/ST students**
- ❖ **Remote access to E-resources (through mobile app).**
- ❖ **OPAC - Online Public Access Catalogue**
- ❖ **Library with Faculty Study Corner**
- ❖ **Photocopy and print facility**
- ❖ **Digital Library Facility**
- ❖ **Books for Competitive Exams.**

## **5. Best Practices of Central Library**

- ❖ Plagiarism checks through Drillbit software
- ❖ Frequent library orientation to the users
- ❖ In-Out Management system for tracking the usage of the library.
- ❖ CCTV surveillance in the entire library
- ❖ Property counter with surveillance
- ❖ Clean drinking water
- ❖ Organizing several activities to promote the library usage.
- ❖ Best Library User award is given to staff and students annually to encourage the library user.
- ❖ Extended hour library service on week days and holidays.
- ❖ Excellent collection of Rare Books
- ❖ Inter Library Loan Facility (DELNET)

## 6. Service and Facilities

- Circulation
- Open Access for all Students, Faculty and Staff
- OPAC Facility
- Reference Services
- Newspaper Clippings
- Internet Wi-Fi
- Literacy Programme
- Inter Library Loan
- Data & Code Book for Exams
- Previous Year Question paper
- Project Report
- E-Resources
- Group Study Room facility
- Photography & Document Printing Facility
- Book Bank Facility for SC/ST Students

## **7.GUIDELINES FOR THE MEMBERS OF CENTRAL LIBRARY**

### **\*Do's:**

- Identity Cards are mandatory to enter the library.
- Scan the ID card in the in-out Management system which is kept at the entrance.
- Deposit your personal belongings in property counter.
- Maintain absolute silence and decorum inside the library.
- Use the OPAC system for locating the books.
- Contact Library staff, if you can't find the books.
- Maintain silence and wait for your turn at the PC and the Photocopy facility

### **Don'ts:**

- a) Talking /whispering /discussions inside the library are strictly prohibited.
- b) Do not damage or mutilate the books in any manner.
- c) Do not write anything in a book. Remember, it is not your personal property!
- d) Do not misplace books; intentionally or otherwise. A misplaced book is as good as lost!
- e) If you notice somebody intentionally misplacing/ hiding or damaging a book, inform the library staff immediately.
- f) Leave the books on the table after use. Do not put them back on the rack; the library staff will do this job for you.
- g) Eatables are strictly prohibited inside library.
- h) Stealing books or pages from a book is a serious offence and will attract severe punishment.

## 8 .Library Staff Details



**Mr. Deepak.S**

Librarian

Experience: 3 Years 6 Months

Shri Madhwa Vadiraja Institute of Technology and Management

Vishwothama Nagar, Bantakal Udupi - 574 115

Karnataka, India.

Tel: +91 7483031199, +91 7483031200.



**Ms. Savitha**

Assistant Librarian

Experience: 6 Months

Shri Madhwa Vadiraja Institute of Technology and Management

Vishwothama Nagar, Bantakal Udupi - 574 115

Karnataka, India.

Tel: +91 7483031199, +91 7483031200.



**Ms. Sharadha**

Assistant Librarian

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Vishwothama Nagar, Bantakal Udupi - 574 115

Karnataka, India.

Tel: +91 7483031199, +91 7483031200.



**Ms. Deepa**

Library Assistant

Experience: 2 Years 6 Months

Shri Madhwa Vadiraja Institute of Technology and Management

Vishwothama Nagar, Bantakal Udupi - 574 115

Karnataka, India.

Tel: +91 7483031199, +91 7483031200.



**Mr. Servesh C. Prabhu**

Library Assistant

Experience: 1 Years 6 Months

Shri Madhwa Vadiraja Institute of Technology and Management

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Karnataka, India.

Tel: +91 7483031199, +91 7483031200.



**Ms. Rekha**

Library Attendant

Shri Madhwa Vadiraja Institute of Technology and Management  
Vishwothama Nagar, Bantakal Udupi - 574 115  
Karnataka, India.

Tel: +91 7483031199, +91 7483031200.



**Mr. Sudhakar Poojary**

Library Attendant

Experience: 20 Years

Shri Madhwa Vadiraja Institute of Technology and Management  
Vishwothama Nagar, Bantakal Udupi - 574 115  
Karnataka, India.

Tel: +91 7483031199, +91 7483031200.



**Mrs. Mallika Shanbhogue**

Library Attendant

Experience: 15 Years

Shri Madhwa Vadiraja Institute of Technology and Management  
Vishwothama Nagar, Bantakal Udupi - 574 115  
Karnataka, India.

Tel: +91 7483031199, +91 7483031200.

**Contact Us : [Library@sode-edu.in](mailto:Library@sode-edu.in) Ph:9113241348**