**Activity Request form**

Academic Year	2019-20
Name of the Program	FLOOD RELIEF FUND COLLECTION
Date	14.08.2019
Target Audience	FACULTY AND STAFF MEMBERS

Expected expenditure		
S. No.	Description	Amount
	—	—
Total		

(Add rows if required)

Source of fund (Sponsorship/Registration fee)		
S. No.	Description	Amount
	—	—
Total		

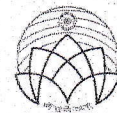
(Add rows if required)

Financial support required from the Institute	Rs.1500.00
---	------------

<i>Kishore Kumar</i>	<i>[Signature]</i> 14/8/19
Name of the Coordinator	Signature with date
 Signature of the HOD	

<u>Remarks by IQAC</u>	
<i>May be conducted</i>	<i>[Signature]</i> 14/8/19
	Signature

Principal



Remarks by Principal

Good initiative. Proceed


Signature

Instructions

Coordinators are requested to get the approval from the Principal at least one week before the activity.

Name of the activity:

- Invited Talk, Seminar, Workshop, Competitions
- Placement training programs to Students
- Placement drives
- FDP, EDP, Conference, staff development program
- First year Orientation day, Annual Day, Varnotsava, Graduation day, Sports day, games competitions, Avishkar, IIOT, Project Exhibition, Farewell Program
- Inauguration/Valedictory of Cell/Clubs
- Alumni meet, PTA meet
- College promotional activity, career guidance program

Target Audience (with expected number of participants):

Staff- Teaching or Non-teaching/ department

Students - Only registered students/compulsory

- Student details with class and departments

Resource Person: Name, Designation, Address and contact Number.

Expected expenditure: Includes Honorarium to resource person, TA/DA, Certificates, Food, Banner, Prize money etc.

For the department activity, coordinators are requested to get the approval from the concerned department Heads, and then submit it to IQAC.

IQAC in turn verify the committee perspective plan, activities of the other committees to avoid overlapping of the activities, gives the remarks accordingly and forward the form to the Principal for the approval.

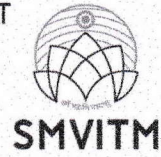
After approval from the Principal, activity shall be conducted.

Activity report with good quality photographs should be sent to the concerned within 2 days of the activity.



Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



Dr. Thirumaleshwara Bhat, Ph. D
PRINCIPAL

10 August 2019

Ref No: PRIN/2019/76

CIRCULAR

A program of flood relief fund collection from students and staff members of SMVITM will be conducted by NSS-YRC-RC club of SMVITM on 14 August 2019 in the institute premises.

Students and staff members are hereby informed to attend the same

Thirumaleshwara Bhat

Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT

Copy to: 1) Vice Principal, for information

2) All HODs and Section Heads, with a request to circulate among your faculty and staff members.

3) Notice Boards

4) Trust Office, for information

Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT

Vishwothama Nagar Udupi Dist.

BANTAKAL - 574 115



Activity Report

Academic Year	2019-20
Name of the Program	FLOOD RELIEF FUND COLLECTION
Date	14.08.2019
Target Audience	FACULTY AND STAFF MEMBERS
Number of Participants	NA

NSS-YRC-RC club of SMVITM collected flood relief fund from students and staff members of SMVITM on 14 August 2019.

This program was organized in connection with chief minister flood relief fund collection program which is organized to support people of many regions of Karnataka who had faced havoc caused by persistent rain and landslides. In this respect Club collected Rs. 35160/-. Collected amount transferred to Flood relief fund.

Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar Udupi Dist.
BANTAKAL - 574 115



Latitude	13.254610
Longitude	74.785057
Date	14 -08-2019
Place	Near college office,
Caption	FLOOD RELIEF FUND COLLECTION

Priscilla