



**SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY AND MANAGEMENT**

A Unit of Sode Vadiraja Mutt Education Trust® Udupi
Vishwothama Nagar, Bantakal-574115, Udupi District, karnataka, India

**Value Added Course
on
Development of Communication Skill**

Academic Year : 2018 - 19

**Course Period
August 2018 - December 2018**


Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



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Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

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06 August 2018

CIRCULAR

Value Added Course on “Development of Communication Skills”

Communication Skill development course is organized by Language Lab/ CCC in order to provide curriculum catering to all the language learning skills and thereby giving more emphasis on their communication skills which will add value to their campus recruitment. The course will commence from 10th August 2018 and shall precede up to 31st December 2018. The course will be held in the college premises. Students from any discipline can avail the course.

For any further information contact following faculties from concerned department

1. Mr. Avinash N J – ECE
2. Ms. Sahana Karanth – CSE
3. Mr. Manjunath – Mechanical
4. Ms. Reshma Kamath – Civil

Ms. Yashaswini Jogi

(Language Lab/CCC Coordinator)

Dr. Thirumaleshwar Bhat

Principal

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Language Lab activity for 5th Semester

3 messages

Yashaswini Jogi CSE <yashaswini.cs@sode-edu.in>

Wed, Aug 8, 2018 at 10:15 AM

To: "Dr. Vasudeva" <cs@sode-edu.in>, "Dr. Sudarshan Rao" <mech@sode-edu.in>, Balachandra Achar H V <ec@sode-edu.in>, "Mr. Anand V R" <civil@sode-edu.in>, "Dr. Ravindra H.J." <physics@sode-edu.in>, "Dr. Reena Kumari" <chemistry@sode-edu.in>, "Dr. Lolita Priya Castelino" <maths@sode-edu.in>, Placement Officer SMVITM <placement@sode-edu.in>

Cc: "Prof. Dr. Thirumaleshwara Bhat" <principal@sode-edu.in>, Avinash N J ECE <avinash.yuvaraj.ec@sode-edu.in>, sahanakaranth.cs@sode-edu.in, "Ms. Reshma Kamath Civil" <rkh.civil@sode-edu.in>, Narayan Nayak Mech <narayan.mech@sode-edu.in>

Dear Sir/Madam

Greetings of the day.....!

This is to inform you that the Language Lab/CCC committee is planning to conduct activities to improve the communicational skills of students. The target audience is Fifth sem students of all branches. Respective department coordinators are organizing this activity.


I kindly request all of you to extend your support for the smooth functioning of this event.

Time Table and Department Coordinators lists are attached herewith for your reference.

Regards

Mrs. Yashaswini Jogi
Coordinator
Language Lab/CCC
CSE Dept.
SMVITM

2 attachments

 **Language Lab Time Table(2018-19).docx**
27K

 **Committee list.docx**
21K

Prof. Dr. Thirumaleshwara Bhat <principal@sode-edu.in>

Wed, Aug 8, 2018 at 2:11 PM

To: Yashaswini Jogi CSE <yashaswini.cs@sode-edu.in>

Cc: "Dr. Vasudeva" <cs@sode-edu.in>, "Dr. Sudarshan Rao" <mech@sode-edu.in>, Balachandra Achar H V <ec@sode-edu.in>, "Mr. Anand V R" <civil@sode-edu.in>, "Dr. Ravindra H.J." <physics@sode-edu.in>, "Dr. Reena Kumari" <chemistry@sode-edu.in>, "Dr. Lolita Priya Castelino" <maths@sode-edu.in>, Placement Officer SMVITM <placement@sode-edu.in>, Avinash N J ECE <avinash.yuvaraj.ec@sode-edu.in>, sahanakaranth.cs@sode-edu.in, "Ms. Reshma Kamath Civil" <rkh.civil@sode-edu.in>, Narayan Nayak Mech <narayan.mech@sode-edu.in>


Dear Madam

Very good initiative from you and other committee members. My support to the extent of 100% is assured.

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With Thanks and Regards

Prof. Dr. Thirumaleshwara Bhat
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Yashaswini Jogi CSE <yashaswini.cs@sode-edu.in>
To: "Prof. Dr. Thirumaleshwara Bhat" <principal@sode-edu.in>

Wed, Aug 8, 2018 at 3:22 PM

Thank you sir

With Regards

Mrs. Yashaswini Jogi
Assistant Professor (Sr.)
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Shri Madhwa Vadiraja Institute of Technology and Management
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Activity Report

Academic Year	2018-19
Name of the Program	COMMUNICATION SKILLS DEVELOPMENT
Course Code	CCC/2018/VAC-1
Date	August 2018-December 2018
Target Audience	V SEMESTER STUDENTS
Resource Person	Language Lab/CCC Committee members
Number of Participants	127

A value added course on Communication Skills Development was conducted in Language Lab for V semester students of CSE, Two hour per week. The Language Lab Committee members Ms. Yashaswini Jogi and Ms. Sahana, Assistant Professor, CSE Dept. were conducted activities for the students. The course starts on August 2018 and continued till December 2018. Around 130 students have participated in the Program. The purpose of communication skills training is to improve the ability to inform and persuade. Communication is a core skill for professionals. Communication training courses and workshops enhance verbal and written communication skills, improving the quality and effectiveness of communication.

Communication training courses teach practical techniques to enable participants to assemble thoughts and communicate them effectively, whether in a meeting, conference or at your desk. It's time to improve your communication skills and get your point across clearly and concisely.

By the end of this communication skills training, the participants will have:

- Recognized different styles of communication and how to improve understanding and build rapport with others.
- Reflected on different methods of communication and decided when each is most suitable.
- Appreciated the role of body language and voice tone in effective communication.
- Communicated their message in an effective and engaging way for the recipient.

Participation was ensured at all the stages of training. Various methodologies were adopted to ensure that every participant gets equal opportunity. Different group works, pair wise discussion, focus group discussions, brainstorming, probing question were some of the techniques implied to ensure participation. Along with curricular activities there were few co-curricular activities undertaken. Icebreakers, energizing activities, physical exercises, and puzzle games were part of the implementation methodology of the training. The basic aim of these activities were to keep participants away from boredom and keep them active and involved.

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Anoop

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BANK: ... 574 116

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VISHWOTHAMA NAGAR, BANTAKAL - 574115.

5th Sem "A" Section LANGUAGE LAB 2018-19

Computer Science & Engineering

Sl. No	USN	Name
1	4MW16CS001	AISHWARYA Y P
2	4MW16CS002	AISIRI
3	4MW16CS003	AJAY
4	4MW16CS004	AKANKSHA
5	4MW16CS005	AKHILESH SHASTRY K
6	4MW16CS006	AKSHATHA (RAMESH PATKAR)
7	4MW16CS007	ALI NAVEED
8	4MW16CS008	AMITHA
9	4MW16CS009	AMOD SHETTY
10	4MW16CS010	ANISH S JATHAN
11	4MW16CS011	ANUPRIYA
12	4MW16CS012	APOORVA
13	4MW16CS013	ARCHANA HEBBAR K V
14	4MW16CS014	ASHWINI (RAJU POOJARY)
15	4MW16CS015	ASHWINI (GOPAL NAIK)
16	4MW16CS016	ASHWINI P DEVADIGA
17	4MW16CS017	CHAITHRA
18	4MW16CS018	CHAITHRA NAIK
19	4MW16CS019	CHAITRA R K
20	4MW16CS020	DEVIKA
21	4MW16CS021	DHANASHREE G K
22	4MW16CS022	GAURIPRASAD K
23	4MW16CS023	HARSHITHA D N
24	4MW16CS024	JAYALAKSHMI
26	4MW16CS026	JYOTHI JAYWANT KAMATH
27	4MW16CS027	JYOTI SHET
28	4MW16CS028	KEERTHAN ACHARYA
29	4MW16CS029	KEERTHANA BHAT
31	4MW16CS031	KOUSHEEL JATHINRAJ YERMAL
32	4MW16CS032	KRIPA
33	4MW16CS033	LAVANYA N
34	4MW16CS034	M SAKETH KOTIAN
35	4MW16CS035	MADHURA
37	4MW16CS037	MANASA S
38	4MW16CS038	MEGHA
39	4MW16CS039	MEGHANA R
40	4MW16CS040	MUNNAVI K
42	4MW16CS042	NARENDRA V
43	4MW16CS043	NIDHISHREE
44	4MW16CS044	NIKHIL V ACHARYA
45	4MW16CS045	NISHA J
46	4MW16CS046	NISHMITHA SHETTY
47	4MW16CS047	NIVEDITHA
48	4MW16CS048	P SHIVANI BHAT



Principal

80	JMW 16CS051	PALGUNA FATHI
82	JMW 16CS052	POOJA
83	JMW 16CS053	PLOTIARI SHRAVAN ANNI
84	JMW 16CS054	PRADEEPA ACHARYA
85	JMW 16CS056	PRAJWAL K
86	JMW 16CS057	PRAJWAL M GATTI
87	JMW 16CS067	RAKSHA C AMIN
88	JMW 16CS060	JOEL NORONHA
89	JMW 16CS088	SHREY AKASH
90	JMW 16CS098	STEVE NEIL MARTIS
91	JMW 16CS056	NIKITHA K
92	JMW 16CS117	CHAITRA C KAMATH
93	JMW 16CS118	ZAHEEN AYESHA ZAKIR
94	JMW 16CS119	SHILPA

19/09/18 - SA

16CS038, 43, 21, 33, 39, 37, 36, 29, 32, 117 (Langugi Lab)

26/09/18 - B1 (SA)

28/09/18 - B1 (SB)


5/10/18 - B2 (SA)

5/10/18 - B2 (SB)

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(Yashaswini Jogi)

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5th Sem "B" Section LANGUAGE LAB 2018-19

Computer Science & Engineering

Sl. No	USN	Name
1	4MW16CS058	PRAJWAL R SUVARNA
2	4MW16CS059	PRATEEK R K
3	4MW16CS060	PRATHIKSHA P SHENOY
4	4MW16CS061	PRATHIKSHA R
5	4MW16CS062	PREETHI K SANIL
6	4MW16CS063	PREETHI N RAO
7	4MW16CS064	PRIYADARSHINI P
8	4MW16CS065	RACHITH R NAIK
9	4MW16CS066	RAKSHA
10	4MW16CS068	RAKSHITHA
11	4MW16CS069	RAKSHITHA D SHETTY
12	4MW16CS070	RAKSHITHA M
13	4MW16CS071	RASHMITHA R
14	4MW16CS072	REENAZ
15	4MW16CS073	RENCITA MARIA COLACO
16	4MW16CS074	RIEONA FERNANDES
17	4MW16CS075	SAKSHI V KAMATH
18	4MW16CS076	SANGEETHA P NAYAK
20	4MW16CS078	SHARADHI SHETTY
21	4MW16CS079	SHARAN
22	4MW16CS080	SHRAVAN BOLOOR
23	4MW16CS081	SHREEKARI
25	4MW16CS083	SHREYA (VISHWANATHA SHETTY)
26	4MW16CS084	SHREYA (RAVINDRA ACHARYA K)
27	4MW16CS085	SHREYA BHAT
28	4MW16CS086	SHREYA RAJESH
29	4MW16CS087	SHREYAS PRABHU
30	4MW16CS088	SHRIKARA
31	4MW16CS089	SHWETHA
32	4MW16CS090	SHWETHA SHIVAJI GHORPADE
33	4MW16CS091	SNEHA NAYAK
34	4MW16CS092	STUTI
35	4MW16CS093	SUHANI
36	4MW16CS094	SUNIL S SHETTY
37	4MW16CS095	SUSHMA
38	4MW16CS096	SWATHI
39	4MW16CS097	SWATHI VISHWANATHA KINDRE
40	4MW16CS098	TANUSHREE ANCHAN
41	4MW16CS099	TRIVIKRAMA BHAT
42	4MW16CS100	U HARSHITHA SHET
43	4MW16CS101	VAISHALI
44	4MW16CS102	VARSHA S BANGERA
46	4MW16CS104	VARUN TENDULKAR
47	4MW16CS105	VIDISHA P SHET

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10/8 3/8

49	4MW16CS107	VIDYESH V HOLLA
50	4MW16CS108	VIJAYATHA NAYAK
51	4MW16CS109	VIJETH UPADHYA
53	4MW16CS111	VIMITHA
54	4MW16CS112	VINAY VISHWANATH TANTRY
55	4MW16CS113	VINEETH KUMAR
56	4MW16CS114	VISHWASINI
57	4MW16CS115	Y V SNEHA
58	4MW16CS116	ZEBA AMRIN
59	4MW15CS118	AKHILESH R
60	4MW15CS097	SRI KRISHNAVADDOOHA
61	4MW17CS400	ANUSHA
62	4MW17CS401	NITHIN V
63	4MW17CS402	PRAJNA KOTIAN

Arscorp

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(Yashanti Joshi)



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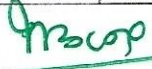
Course Delivery Plan

Academic year	2018-19
Name of the program	Communication skills development
Course code	CCC /2018/VAC-1
Date	August 2018-December 2018
Target audience	V-Semester students
Resource person	Language lab /CCC committee members
Number of participants	127

Course Plan

A curriculum catering to all the language, learning skills, listening, speaking, reading and writing, focusing more on enhancing their communication skills.

Topic title	Description	Duration (hours)
Introduction and orientation	Introduction to language lab regarding NPTEL and spoken tutorials, self introduction of students.	2hours
Describing objects/situation people	Test your students Grammar skills by creating a power point presentation filled with various pictures of people performing different actions .Then have them make sentences describing the pictures and presents .	2hours
Grammar Quizzes	Test of grammar and Vocabulary (online quiz)	2 hours
Record and Listen	Ask the students to record reading script or speaking naturally and then give feedback on their pranunciation,rhythm and stress patterns	2 hours
Active Listening Skills	Asses your student listening and writing skills by giving them English audio clip to transcribe in the lab	2 hours
Writing Task	Assign topic for each group and ask them to prepare report and PPT using MS office	3hours
Newsletter Preparation	Collect English Language essays, stories or poetry that they write	3hours
Resume Preparation	Brief out tips to write good resume providing sample templates	3hours
Business Letter Writing	Tips to write business Communication letter, email	3 hours


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Group Discussion	Assigned Topics for each group and ask them to participate in the discussion	2 hours
Company Profile report	Assignment for students to prepare report on one company profile	3 hours
Certificate Design	Assignment for students to prepare certificate template for value added course	3 hours

Course Delivery Plan

Week	Content	Description
Week 1	Introduction and orientation	Introduction to language lab and regarding NPTEL and Spoken Tutorials, Self Introduction of Students
Week 2	Describing objects/Situations/People	Test Your Students Grammar Skills by creating PPT filled with various pictures of people performing different action.
Week 3	Grammar quizzes	Test of Grammar and Vocabulary (online quiz)
Week 4	Record and Listen	Ask the students to record reading script or speaking naturally and then give feedback on their pronunciation, rhythm and stress patterns
Week 5	Active Listening Skills	Asses your student listening and writing skills by giving them English audio clip to transcribe in the lab
Week 6	Writing Task	Assign topic for each group and ask them to prepare report and PPT using MS office
Week 7	Newsletter Preparation	Collect English Language essays, stories or poetry that they write
Week 8	Resume Preparation	Brief out tips to write good resume providing sample templates
Week 9	Business Letter Writing	Tips to write business Communication letter, email
Week 10	Group Discussion	Assigned Topics for each group and ask them to participate in the discussion
Week 11	Company Profile report	Assignment for students to prepare report on one company profile
Week 12	Certificate Design	Assignment for students to prepare certificate template for value added course

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