



Shri Madhwa Vadiraja Institute of Technology & Management

A unit of Shri Sode Vadiraja Mutt Education Trust (R)
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi and Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574115, Udupi, Karnataka, India

Off : 0820-2589183
Principal : 0820-2589182
Fax : 0820-2589184
E-mail : office@sode-edu.in
Website : www.sode-edu.in

To,

Date: 09-05-2012

Anand V.R.

Vate House,

Post Kudippady,

Via Kabaka, Puttur,

D.K- 574220.

Dear Mr. Anand V.R.

Sub: Teaching faculty positions – appointment order.

With reference to the interview you attended on 05-05-2012 we are pleased to appoint you as Assistant Professor (Senior) in the Department of Civil Engineering in Shri Madhwa Vadiraja Institute of Technology and Management, Bantakal, Udupi District, under the following terms.

Your monthly salary (basic) has been fixed at Rs. 22,320+AGP 7,000.

You will be paid a total allowance of 44 per cent of the basic salary
(38% DA+06%HRA)

You will be entitled to P.F. as per norms.

You will be on probation for one year from the date of joining. Confirmation in service will be subject to satisfactory performance during the probation period.

You are required to report for duty on 16-07-2012.

you are governed by all rules and regulations of SMVITM which may change from time to time.

PRINCIPAL

(DR. MOHANDAS BHAT S.)

I hereby accept your order

ANAND V.R.
(Signature, name, date)

Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574115

From,

ANAND. V.R.
Vate House.
P.O. Kudippady
Puttur.

To, The Principal
SMVITM,
Bantakal

Sir,

Sub: - Joining as a faculty in Civil Engg dept - Regd.

With respect to the above subject, I accepted the appointment as an faculty in the civil Engg dept and I am joining the institution on 12-07-2012 at 9.00 AM. So. I request you to consider this as an joining report & accept the same.

Thanking you,

Date: 11/7/12

Place: Bantakal.

Your's faithfully

~~A. Sada. V.R.~~
(ANAND V.R)

Mohamed
12/07/2012

Princop
Principal
SHRI MADHYA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



Prof. Dr. Radhakrishna S. Aithal
BE, M.Tech., Ph.D., FIE, MIEEE, MISTE
PRINCIPAL

Ref: SMVITM/HR/ 260 /2015-16

June 19, 2015

OFFICE ORDER

With the approval of Management, (Dr.) Anand V R, Assistant Professor (Senior), Department of Civil Engineering is promoted as Associate Professor in the Dept. with the condition that AGP will be given only after the completion of Ph.D.

His salary is fixed at Rs. 37400/- (Rupees Thirty Seven Thousand Four Hundred only) in the pay band of Rs. 37400-67000 with a total allowance of 55% of the Basic pay (i.e. DA:44%+HRA:6%+ Additional Allowance: 5%) with effect from 01 August 2015.

His next date of increment will be on 01 August 2016.

Best Wishes,

Radhakrishna S. Aithal
PRINCIPAL



To:
(Dr.) Anand V R
Associate Professor
Department of Civil Engineering
SMVITM, Bantakal

*Received on 19/06/15
A. Sarda V.R.*

Copy to:
1) Dean (Academics)
2) HOD- Civil Engineering
3) Finance Executive / Office Superintendent
4) H R- Personal file

A. Sarda
Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



Prof. Dr. Thirumaleshwara Bhat

BE, M.Tech., Ph.D, MISTE

PRINCIPAL

Ref: SMVITM/HR/2020/069

July 30, 2020

RELIEVING ORDER

Ref: Resignation Letter dated 26/03/2020.

With reference to above, Dr. Anand V R, Associate Professor & Head in the Department of Civil Engineering is relieved of his duties on 30/07/2020 after the closing hours.

We thank for his efforts and contributions during his tenure and wish him all the best in his future endeavors.


PRINCIPAL



To:

Dr. Anand V R
4-10/1, Shriranga House, Uramaalu
Chickkamudnoor Village & Post
Puttur - 574203.

CC:

1. HR- for personal file.
2. Office Superintendent.
3. HOD - Civil Engineering.



Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D, MISTE
PRINCIPAL

Ref.No: SMVITM/HR/223/2018-19
August 08, 2018

Mr. Sujay Raghavendra Naganna
#25, 1st Main Road, 5th Cross
1st Phase, BEML Layout, 5th Stage, R R Nagar
Bangalore - 560098
Cell: 9035219180
Email: sujay.am14f03@nitk.edu.in

Dear Sujay

Sub: Offer of Appointment as Associate Professor at Shri Madhwa Vadiraja Institute of Technology and Management, Bantakal, Udupi District.

Ref: Proceedings of the Faculty Selection Committee meeting held on 02-08-2018.

With reference to the above, Shri Madhwa Vadiraja Institute of Technology & Management is pleased to offer you the post of Associate Professor in the Department of Civil Engineering on the following terms and conditions.

1. Your appointment will be purely on Contract basis for one year from the date of joining. You will be allowed a Consolidated Salary of Rs. 50,000/- per month during contract period.
2. You will be allowed Rs. 74,240/- after submitting the Ph.D provisional degree certificate

Other benefits:

- Employees Provident Fund (EPF) as per rules
 - Medical Insurance/Rural Accidental Benefit Insurance, as per norms
3. You shall diligently and satisfactorily carry out the instructions given to you by your superiors in connection with the work assigned to you to the best of your skill and ability.
 4. You will be responsible for your own taxes, which will be deducted, from your salary and/or other dues
 5. You will be bound by service rules and regulations enforced by Shri Madhwa Vadiraja Institute of Technology and Management from time to time in relation to conduct, discipline, leave, holiday or any other matters in relation to the service conditions which will be deemed as rules, regulations and orders in the part of these terms of employment. The Institute reserves the right to change these terms and conditions or the service rules.

1 |

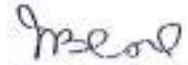
Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115

6. The management shall have right to subject yourself at any time during the employment to medical examination. If you are not found medically fit, you may be terminated at any time by giving one month's notice or salary in lieu thereof.
7. At the time of reporting for duty, you are required to produce all supporting certificates/testimonials in respect of date of birth, qualification (starting from SSLC to UG/PG/Ph.D) and experience, relieving certificate from the previous employer (if applicable) , Pan Card and Aadhar Card, in original for verification to the undersigned or HOD along with four pass port size photographs.
8. You will be under the administrative control of the Principal, Shri Madhwa Vadiraja Institute of Technology and Management and functionally reporting to the Head of the Department of Civil Engineering.
9. In case the terms and conditions are acceptable to you, please sign the duplicate of this letter in confirmation of your having understood and accepting the aforesaid terms and forward to the undersigned. You are required to report for duty on or before 31/08/2018, failing which this offer of appointment stands cancelled.

Welcome to SMVITM family. We hope that you will enjoy working with us and find your time rewarding.

Yours sincerely



Dr. Thirumaleshwara Bhat
Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udipi Dist.
BANTAKAL - 574 115

Received &
Accepted

Sujay Raghavendra N
31/08/2018



Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udipi Dist.
BANTAKAL - 574 115



DUTY JOINING REPORT FOR FACULTY

Full Name : SUJAY RAGHAVENDRA. N
 Father's/Husband's Name : NAGANNA. H
 Mother's Name : RATHNAMMA. G.T
 Religion: HINDU Caste: KUMBARA Sub caste: _____
 Whether belonging to SC/ST/BC- Cat-I, 2A, 2B, 3A, 3B /Others: 2A
 Name of the position to which appointed: Asso. Prof. Department: CIVIL
 Appointment Order Reference: SMVITM/HR/223/2018-19 Dated: 08/08/2018
 Scale of Pay: _____ PAN ANVFN9942N Adhar Card No. 2844 2796 9938
 Voter ID card No. REJ6125637

Qualifications: (enclose copies of certificates, duly attested by HOD)

Sl. No	Qualification	Year of Passing	Name of the College	University	% of marks /CGPA	Mode Regular/Part time
1	UG: B.E	2011	BIT, Bangalore	VTU	66.47%	Regular
2	PG: M.Tech	2014	NITK, Surathkal	NITK	68.9%	Regular
3	PhD	2018	NITK, Surathkal	NITK	77.5%	Regular
4	Additional qualifications(if any):					
Specialization: PG/Ph.D: <u>WATER RESOURCES ENGINEERING & MANAGEMENT</u>						

Previous Experience: (enclose copies of certificates)

	Designation	Period (From-To)	Institution/Industry
Teaching			
Industry			
Research	Research Scholar	2014-18	NITK Surathkal

Date of Birth : 30 / 04 / 1989

Nature of Appointment: Probation/Permanent/Ad-hoc/Contract ✓

Date of Joining: 31 / 08 / 2018 Forenoon / Afternoon ✓

Permanent Address:

#25, 1st MAINROAD, 5th CROSS,
1st PHASE, BEML LAYOUT 5th STAGE
RAJARAJESHWARINAGAR,
BANGALORE Pin: 560098
 Email ID: Sujay.nitk@gmail.com

Present Address (Address for communication)

Dept. of Applied Mechanics & Hydraulics
NITK, Surathkal,
Srinivasnagar (Po), Surathkal
Mangalore Pin: 575025
 Mob: 9035219180
 Principal

DECLARATION

- ❖ I certify that I have read the service rules and I shall abide by the service conditions noted therein.
- ❖ I am aware of the rule and practice in the Institution that I shall be permitted to apply for jobs elsewhere only once in a year and if I apply for a job elsewhere without the knowledge of the Head of the Institution, my services may be terminated at any time there after without any notice.
- ❖ I have specially noted the terms and condition regarding the notice to be given before I want to be relieved of my duties, I shall give one calendar month notice if I am a probationer/ad-hoc/contract employee and three months notice if I am a confirmed employee when I want to be relieved, failing which I shall pay in cash the pay for one month or three months as the case may be or for a portion of the period falling short of the stipulated notice period.
- ❖ I also concede that in case I send my resignation letter or notice of resignation, the Head of the Institution is authorized to terminate my services without any compensation, immediately after I issue notice of resignation.

Date: 31/08/18

Sujay Raghavendra N
31/8/18
Signature

Certified that entries have been verified with the original certificates in respect of date of birth, qualification and experience and found correct (Photostat copies enclosed).

Joined to duty on: 31.08.2018 (Forenoon/Afternoon) ✓

[Signature]
31/08/18

Signature and seal of HOD

DEPA
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
BANTAKAL - 574 115, UDUPI DIST., KARNATAKA

[Signature]
31-8-18

Signature and seal of Principal

Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115

[Signature]
Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D, MISTE
PRINCIPAL

05 November 2019

Ref: SMVITM/HR/2019/341

OFFICE ORDER

On completion of all the requirements for the award of Degree of Doctor of Philosophy (Ph.D) in Civil Engineering as per Provisional Degree Certificate dated October 14, 2019, Dr. Sujay Raghavendra Naganna, Associate Professor in the Department of Civil Engineering will be allowed a salary of Rs. 74240/- per month. i.e. basic salary is fixed at Rs. 37,400 per month in the pay band of Rs. 37,400 - 67000 plus Academic Grade Pay (AGP) of Rs. 9,000 w.e.f. 01-10-2019.

His next date of increment will be on 01 October 2020.

Princy
PRINCIPAL



To:

Dr. Sujay Raghavendra Naganna
Associate Professor,
Department of Civil Engg.
SMVITM, Bantakal

Copy to:

1. Office Superintendent
2. HR-personal file
3. HOD Civil Engg.

Princy

Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115

Sujay Raghavendra N



Prof. Dr. Thirumaleshwara Bhat

BE, M.Tech., Ph.D, MISTE

PRINCIPAL

Ref: SMVITM/HR/2020/054

July 13, 2020

RELIEVING ORDER

With reference to his resignation letter dated 16/06/2020, Dr. Sujay Raghavendra N, Associate Professor in the Department of Civil Engineering is relieved of his duties on 13/07/2020 after the closing hours.

We thank for his efforts and contributions during his tenure and wish him all the best in his future endeavors.

Princip
PRINCIPAL



To:

Dr. Sujay Raghavendra N
#25, 1st Mainroad, 5th Cross, I Phase
BEML Layout 5th Stage,
Rajarajeshwari Nagar
Bangalore – 560098

*Received
Sujay Raghavendra N*

CC:

1. HR- for personal file.
2. Office Superintendent.
3. HOD – Civil Engineering.

Princip

Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D, MISTE
PRINCIPAL

Ref.No: SMVITM/HR/590/2018-19
December 31, 2018

Mr. Jayakesh K.

"Vineeth Nilaya, 1st Cross, Ganapathi lyt,
Vidyanagar, Shivamogga - 577203.
Cell: 9964356894
email: jayakeshk22@gamil.com

Dear Jayakesh K,

Sub: Offer of Appointment as Associate Professor at Shri Madhwa Vadiraja Institute of Technology and Management, Bantakal, Udupi District.

Ref: Proceedings of the Faculty Selection Committee meeting held on 24-12-2018.

With reference to the above, Shri Madhwa Vadiraja Institute of Technology & Management is pleased to offer you the post of Associate Professor in the Department of Civil Engineering on the following terms and conditions.

1. Your appointment will be purely on Contract basis for one year from the date of joining. You will be allowed a Consolidated Salary of Rs. 50,000/- per month during contract period.
2. You will be allowed Rs. 74,240/- after submitting the Ph.D provisional degree certificate

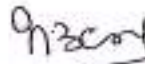
Other benefits:

- Employees Provident Fund (EPF) as per rules
 - Medical Insurance/Rural Accidental Benefit Insurance, as per norms
3. You shall diligently and satisfactorily carry out the instructions given to you by your superiors in connection with the work assigned to you to the best of your skill and ability.
 4. You will be responsible for your own taxes, which will be deducted, from your salary and/or other dues.
 5. You will be bound by service rules and regulations enforced by Shri Madhwa Vadiraja Institute of Technology and Management from time to time in relation to conduct, discipline, leave, holiday or any other matters in relation to the service conditions which will be deemed as rules, regulations and orders in the part of these terms of employment. The Institute reserves the right to change these terms and conditions or the service rules.

6. The management shall have right to subject yourself at any time during the employment to medical examination. If you are not found medically fit, you may be terminated at any time by giving one month's notice or salary in lieu thereof.
7. At the time of reporting for duty, you are required to produce all supporting certificates/testimonials in respect of date of birth, qualification (starting from SSLC to UG/PG/Ph.D) and experience, relieving certificate from the previous employer (if applicable) , Pan Card and Aadhar Card, in original for verification to the undersigned or HOD along with four pass port size photographs.
8. You will be under the administrative control of the Principal, Shri Madhwa Vadiraja Institute of Technology and Management and functionally reporting to the Head of the Department of Civil Engineering.
9. In case the terms and conditions are acceptable to you, please sign the duplicate of this letter in confirmation of your having understood and accepting the aforesaid terms and forward to the undersigned. You are required to report for duty on or before 17/01/2019, failing which this offer of appointment stands cancelled.

Welcome to SMVITM family. We hope that you will enjoy working with us and find your time rewarding.

Yours sincerely


Dr. Thirumaleshwara Bhat




Principal

SHRIMADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwethama Nagar, Udipi Dist.
BANTAKAL - 574 115



DUTY JOINING REPORT FOR FACULTY

Full Name : JAYAKESH K
 Father's/Husband's Name : KAMALANATHAN K
 Mother's Name : SHANTHA
 Religion: HINDU Caste: GM Sub caste: founder
 Whether belonging to SC/ST/BC- Cat-1, 2A, 2B, 3A, 3B /others: —
 Name of the position to which appointed: Associate Prof. Department: Civil Engg.
 Appointment Order Reference: SMNITM/HR/605/2018-19 Dated: 31/12/18
 Scale of Pay: — PAN ARJPJ06839 Adhar Card No. 8258 0854 4963
 Voter ID card No. —

Qualifications: (enclose copies of certificates, duly attested by HOD)

Sl. No	Qualification	Year of Passing	Name of the College	University	% of marks /CGPA	Mode Regular/Part time
1	UG: BE	2011	Sir MVIT	VTU	77%	Regular
2	PG: MTech	2013	NITK	NITK	8.5	Regular
3	PHD. Transportation Engg.	2019	NITK	NITK	—	Regular
4	Additional qualifications(if any):					

Specialization: PG/Ph.D: Transportation Engg.

Previous Experience: (enclose copies of certificates)

	Designation	Period (From-To)	Institution/Industry
Teaching			
Industry			
Research			

Date of Birth : 08 / 01 / 1989

Nature of Appointment: Probation/Permanent/Ad-hoc/Contract

Date of Joining: 07 / 01 / 2019 Forenoon /-Afternoon-

Permanent Address:

VINEETH NILAYA,
1st CROSS, GANAPATHI LY,
VIDYANAGAR, SHEVAMOGGA
 Pin: 577203

Email ID: jayakeshK22@gmail.com

Present Address (Address for communication)

MBCOP
 Principal
 SHRI MADHWA VADIRAJA
 INSTITUTE OF TECHNOLOGY & MANAGEMENT
 Vishwothama Nagar, Udupi Dist.
 BANTAKAL - 574115

Mob: —

DECLARATION

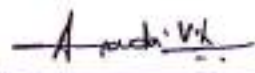
- ❖ I certify that I have read the service rules and I shall abide by the service conditions noted therein.
- ❖ I am aware of the rule and practice in the Institution that I shall be permitted to apply for jobs elsewhere only once in a year and if I apply for a job elsewhere without the knowledge of the Head of the Institution, my services may be terminated at any time there after without any notice.
- ❖ I have specially noted the terms and condition regarding the notice to be given before I want to be relieved of my duties, I shall give one calendar month notice if I am a probationer/ad-hoc/contract employee and three months notice if I am a confirmed employee when I want to be relieved, failing which I shall pay in cash the pay for one month or three months as the case may be or for a portion of the period falling short of the stipulated notice period.
- ❖ I also concede that in case I send my resignation letter or notice of resignation, the Head of the Institution is authorized to terminate my services without any compensation, immediately after I issue notice of resignation.


Date: 07/01/2019


Signature

Certified that entries have been verified with the original certificates in respect of date of birth, qualification and experience and found correct (Photostat copies enclosed).

Joined to duty on: 07/01/2019 (Forenoon/Afternoon) ✓


Signature and seal of HOD


Signature and seal of Principal
Principal
SHRI MADHVA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115


Principal
SHRI MADHVA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D, MISTE
PRINCIPAL

Ref: SMVITM/HR/2020/915

January 30, 2020

RELIEVING ORDER

With reference to his resignation letter dated 03 January 2020, Dr. Jayakesh K, Associate Professor in the Department of Civil Engineering is relieved of his duties on 31/01/2020 after the closing hours.

We thank for his efforts and contributions during his tenure and wish him all the best in his future endeavors.


PRINCIPAL



To:

Dr. Jayakesh K
"Vinēeth Nilaya, 1st Cross, Ganapathi Iyt,
Vidyanagar, Shivamogga - 577203.

CC:

1. HR- for personal file.
2. Office Superintendent
3. HOD- Civil Engineering


Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Radhakrishna S. Aithal

BE, M.Tech., Ph.D., FIE, MIEEE, MISTE

PRINCIPAL

Ref.No: SMVITM/HR/ 155/2015-16

June 1, 2015

Mr. Manoj T

1/23, Shri Siddivinayaka

Near Anganawady Kendra, Sarve Post

Putur Tq, D.K Dist-574202

Ph: 9481845229

Email : manol89bilet@gmail.com

Dear Manoj,

Sub: Offer of Appointment as Assistant Professor at Shri Madhwa Vadiraja Institute of Technology and Management, Bantakal, Udupi District.

Ref: Proceedings of the Faculty Selection Committee meeting held on 13/05/2015


With reference to the above, Shri Madhwa Vadiraja Institute of Technology & Management is pleased to offer you the post of Assistant Professor in the Department of Computer Science & Engineering on the following terms and conditions.

1. Your appointment will be on **probation** for **two years** from the date of joining. The Head of the Institution/Faculty Selection Committee will interview on successful completion of your probation for confirmation of your appointment on the basis of recommendations obtained from the respective HOD.
2. You will be allowed the basic pay of Rs 15,600/- (Rupees Fifteen Thousand Six Hundred only) per month in the pay band of Rs 15600-39100 plus Academic Grade Pay (AGP) of Rs 6000 and a total allowance of 50 % of the (Basic pay + AGP) (i.e. DA:44%+HRA:6%).

Other benefits:

- Employees Provident Fund (EPF) as per rules
 - Medical Insurance/Rural Accidental Benefit Insurance, as per norms
 - Facility to attend conferences, Seminars, workshops and training programs
 - Study leave/Sponsorship to higher studies, as per norms
 - Fee concession to children of employees, as per norms
 - Research Incentives for executing externally funded research projects
 - Research Incentives for Journal publications
3. You shall diligently and satisfactorily carry out the instructions given to you by your superiors in connection with the work assigned to you to the best of your skill and ability.

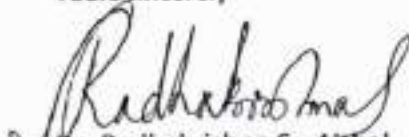
Continued on page 2


Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115

4. You will be responsible for your own taxes, which will be deducted, from your salary and/or other dues.
5. You will be bound by service rules and regulations enforced by Shri Madhwa Vadiraja Institute of Technology and Management from time to time in relation to conduct, discipline, leave, holiday or any other matters in relation to the service conditions which will be deemed as rules, regulations and orders in the part of these terms of employment. The Institute reserves the right to change these terms and conditions or the service rules.
6. The management shall have right to subject yourself at any time during the employment to medical examination. If you are not found medically fit, you may be terminated at any time by giving one month's notice or salary in lieu thereof.
7. Your increments, promotion etc., will purely depend upon your performance, efficiency, regular attendance, sense of discipline, loyalty and good behavior and upholding SMVITM values.
8. At the time of reporting for duty, you are required to produce all supporting certificates/testimonials in respect of date of birth, qualification (starting from SSLC to UG/PG/Ph.D) and experience, relieving certificate from the previous employer (if applicable) , in original for verification to the undersigned or HOD along with four pass port size photographs.
9. You will be under the administrative control of the Principal, Shri Madhwa Vadiraja Institute of Technology and Management and functionally reporting to the Head of the Department of Computer Science & Engineering.
10. In case the terms and conditions are acceptable to you, please sign the duplicate of this letter in confirmation of your having understood and accepting the aforesaid terms and forward to the undersigned on or before 10/06/2015. You are required to report for duty on 13/07/2015, failing which this offer of appointment stands cancelled.

Welcome to SMVITM family. We hope that you will enjoy working with us and find your time rewarding.

Yours sincerely


Dr. Radhakrishna S. Aithal





Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwathama Nagar, Udupi Dist.
BANTAKAL - 574 115

Accepted By



(Manoj T)

03/06/2015



DUTY JOINING REPORT FOR FACULTY

Full Name : MANOJ T

Father's/Husband's Name : Gopalakrishna Bhat T

Mother's Name : Vasanthi G Bhat

Religion: Hindu Caste: Brahmin Sub caste: _____

Whether belonging to SC/ST/BC- Cat-I, 2A, 2B, 3A, 3B /Others: —

Name of the position to which appointed: Assistant Professor Department: CSE

Appointment Order Reference: SMVITM/HR/155/2015-16 Dated: June 1, 2015

Scale of Pay: 15600-39100 PAN B1ZPM9976R Adhar Card No. 287527631496

Voter ID card No. INW2685949

Qualifications: (enclose copies of certificates, duly attested by HOD)

SL No	Qualification	Year of Passing	Name of the College	University	% of marks /CGPA	Mode Regular/Part time
1	UG: B-E in Information Science	2010	BIET, Davangere	VTU	74.96	Regular
2	PG: M-Tech in Networking & Internet	2013	SJCE, Mysore	VTU	9.46	Regular
3	PHD	—	—	—	—	—
4	Additional qualifications(if any):					

Specialization: PG/Ph.D: Networking and Internet Engg

Previous Experience: (enclose copies of certificates)

	Designation	Period (From-To)	Institution/Industry
Teaching	Lecturer	20/07/2010 to 19/09/2011	VCET, Puttur
Industry	Software Engineer	03/07/2013 to 29/05/2015	Philips India Ltd
Research			

Date of Birth : 08 / 03 / 1989

Nature of Appointment: Probation/Permanent/Ad-hoc/Contract

Date of Joining: 13 / 07 / 2015 Forenoon / Afternoon

Permanent Address:

Present Address (Address for communication)

1/23, Sri Siddhi Nayaka
Near Anganawadi Kendra
P.O: Sarve, Puttur Tq,
D.K Dist, Karnataka Pin: 574202
 Email ID: manej89@let@gmail.com

#603, 6th floor
NET staff quarters
Nitte, Karkala Tq, Udupi
District Pin: 574110
 Mob: 9481845229

DECLARATION

- ❖ I certify that I have read the service rules and I shall abide by the service conditions noted therein.
- ❖ I am aware of the rule and practice in the Institution that I shall be permitted to apply for jobs elsewhere only once in a year and if I apply for a job elsewhere without the knowledge of the Head of the Institution, my services may be terminated at any time there after without any notice.
- ❖ I have specially noted the terms and condition regarding the notice to be given before I want to be relieved of my duties, I shall give one calendar month notice if I am a probationer/ad-hoc/contract employee and three months notice if I am a confirmed employee when I want to be relieved, failing which I shall pay in cash the pay for one month or three months as the case may be or for a portion of the period falling short of the stipulated notice period.
- ❖ I also concede that in case I send my resignation letter or notice of resignation, the Head of the Institution is authorized to terminate my services without any compensation, immediately after I issue notice of resignation.

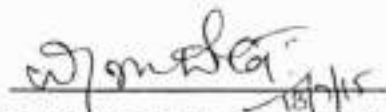
Date: 13/07/2015



Signature

Certified that entries have been verified with the original certificates in respect of date of birth, qualification and experience and found correct (Photostat copies enclosed).

Joined to duty on: 13/07/2015 (Forenoon/Afternoon) ✓

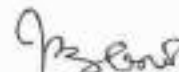


Signature and seal of HOD

Head

Dept. of Comp. Sciences & Engg.

SVKM's Institute of Technology & Management



Signature and seal of Principal
Principal

SHRI MADHVA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
BANTAKAL - 574 115
UDUPI DIST., KARNATAKA



Principal

SHRI MADHVA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwohama Nager, Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D, MISTE
PRINCIPAL

Ref: SMVITM/HR/2020/ 132

September 29, 2020

RELIEVING ORDER

With reference to his resignation letter dated 10/09/2020, Mr. Manoj T, Assistant Professor in the Department of Computer Science & Engineering is relieved of his duties on 29/09/2020 after the closing hours.

We thank for his efforts and contributions during his tenure and wish him all the best in his future endeavors.


PRINCIPAL



To:

CC:

1. HR- for personal file.
2. Office Superintendent.
3. HOD – C S & Engineering.



Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.i
Website : www.sode-edu.i

Prof. Dr. Thirumaleshwara Bhat

BE, M.Tech., Ph.D, MISTE

PRINCIPAL

Ref.No: SMVITM/HR/275/2015-16

July 10, 2015

Ms. Swathi Prabhu

D/o Mohandas Prabhu,

Belve Post & Village,

Kundapura, Udupi-576212

Ph: 9164770244

Email : prabhuswathi2@gmail.com

Dear Swathi,

Sub: Offer of Appointment as Assistant Professor at Shri Madhwa Vadiraja Institute of Technology and Management, Bantakal, Udupi District.

Ref: Proceedings of the Faculty Selection Committee meeting held on 15/05/2014

With reference to the above, Shri Madhwa Vadiraja Institute of Technology & Management is pleased to offer you the post of Assistant Professor in the Department of Computer Science & Engineering on the following terms and conditions.

1. Your appointment will be on probation for two years from the date of joining. The Head of the Institution/Faculty Selection Committee will interview on successful completion of your probation for confirmation of your appointment on the basis of recommendations obtained from the respective HOD.
2. You will be allowed the basic pay of Rs 15,600/- (Rupees Fifteen Thousand Six Hundred only) per month in the pay band of Rs 15600-39100 plus Academic Grade Pay (AGP) of Rs 6000 and a total allowance of 50 % of the (Basic pay + AGP) (i.e. DA:44%+HRA:6%).

Other benefits:

- Employees Provident Fund (EPF) as per rules
 - Medical Insurance/Rural Accidental Benefit Insurance, as per norms
 - Facility to attend conferences, Seminars, workshops and training programs
 - Study leave/Sponsorship to higher studies, as per norms
 - Fee concession to children of employees, as per norms
 - Research Incentives for executing externally funded research projects
 - Research Incentives for Journal publications
3. You shall diligently and satisfactorily carry out the instructions given to you by your superiors in connection with the work assigned to you to the best of your skill and ability.

Continued on page 2

Prasop

Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115

4. You will be responsible for your own taxes, which will be deducted, from your salary and/or other dues.
5. You will be bound by service rules and regulations enforced by Shri Madhwa Vadiraja Institute of Technology and Management from time to time in relation to conduct, discipline, leave, holiday or any other matters in relation to the service conditions which will be deemed as rules, regulations and orders in the part of these terms of employment. The Institute reserves the right to change these terms and conditions or the service rules.
6. The management shall have right to subject yourself at any time during the employment to medical examination. If you are not found medically fit, you may be terminated at any time by giving one month's notice or salary in lieu thereof.
7. Your increments, promotion etc., will purely depend upon your performance, efficiency, regular attendance, sense of discipline, loyalty and good behavior and upholding SMVITM values.
8. At the time of reporting for duty, you are required to produce all supporting certificates/testimonials in respect of date of birth, qualification (starting from SSLC to UG/PG/Ph.D) and experience, relieving certificate from the previous employer (if applicable) PAN Card & Adhar Card, in original for verification to the undersigned or HOD along with four pass port size photographs.
9. You will be under the administrative control of the Principal, Shri Madhwa Vadiraja Institute of Technology and Management and functionally reporting to the Head of the Department of Computer Science & Engineering.
10. In case the terms and conditions are acceptable to you, please sign the duplicate of this letter in confirmation of your having understood and accepting the aforesaid terms and forward to the undersigned **on or before 16/07/2015**. You are required to report for duty **on 17/07/2015**, failing which this offer of appointment stands cancelled.

Welcome to SMVITM family. We hope that you will enjoy working with us and find your time rewarding.

Yours sincerely


Dr. Thirumaleshwara Bhat




Principal
SRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwatham - Nagar, Udipi Dist.
BANTAKAL - 574 115

Accepted
Swathi
14/07/15



DUTY JOINING REPORT FOR FACULTY

Full Name : SWATHI PRABHU
Father's/Husband's Name : MOHANDAS PRABHU
Mother's Name : JAYASHREE M. PRABHU
Religion: HINDU Caste: GSB Sub caste: _____
Whether belonging to SC/ST/BC- Cat-1, 2A, 2B, 3A, 3B /Others: GM
Name of the position to which appointed: Asst. Professor Department: CSE
Appointment Order Reference: SMVITM/HR/275/15-16 Dated: July 10, 2015
Scale of Pay: 6th SCALE PAN Adhar Card No. 424693117824
Voter ID card No. 2WW2581965
Qualifications: (enclose copies of certificates, duly attested by HOD)

Sl. No	Qualification	Year of Passing	Name of the College	University	% of marks /CGPA	Mode Regular/Part time
1	UG:	2013	SDMIT Ujire	VTU	77.07%	Regular
2	PG:	2015	NMAMIT Nitte	Affiliated by VTU	9.75	Regular
3	PhD					
4	Additional qualifications (if any):					

Specialization: PG/Ph.D:

Previous Experience: (enclose copies of certificates)

	Designation	Period (From-To)	Institution/Industry
Teaching			
Industry			
Research			

Date of Birth : 24 / 06 / 1991

Nature of Appointment: Probation/Permanent/Ad-hoc/Contract

Date of Joining: 17 / 07 / 2015 Forenoon / Afternoon

Permanent Address:

D/o Mohandas Prabhu
Belve Post & Village
Kundapurwa Taluk
Udupi Dist Pin: 576212
Email ID: prabhusswathi2
@gmail.com

Present Address (Address for communication)

D/o Mohandas Prabhu
Belve Post & Village
Kundapurwa Taluk
Udupi Dist Pin: 576212
Mob: 9164770244 Principal

DECLARATION

- ❖ I certify that I have read the service rules and I shall abide by the service conditions noted therein.
- ❖ I am aware of the rule and practice in the Institution that I shall be permitted to apply for jobs elsewhere only once in a year and if I apply for a job elsewhere without the knowledge of the Head of the Institution, my services may be terminated at any time there after without any notice.
- ❖ I have specially noted the terms and condition regarding the notice to be given before I want to be relieved of my duties, I shall give one calendar month notice if I am a probationer/ad-hoc/contract employee and three months notice if I am a confirmed employee when I want to be relieved, failing which I shall pay in cash the pay for one month or three months as the case may be or for a portion of the period falling short of the stipulated notice period.
- ❖ I also concede that in case I send my resignation letter or notice of resignation, the Head of the Institution is authorized to terminate my services without any compensation, immediately after I issue notice of resignation.

Date: 17/07/15

Suathi

Signature

Certified that entries have been verified with the original certificates in respect of date of birth, qualification and experience and found correct (Photostat copies enclosed).

Joined to duty on: 17/07/15 (Forenoon/Afternoon)

[Signature]
17/07/15

Signature and seal of HOD

Head

Dept. of Comp.Science & Engg.
SMVITM, BANTAKAL-574 115

[Signature]
17/7/15

Signature and seal of Principal

Principal

SHRI MADHVA YADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
BANTAKAL - 574 115
UDUPI DIST., KARNATAKA

[Signature]

Principal

SHRI MADHVA YADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwathama Nagar, Udupi Dist.
BANTAKAL - 574 115



Shri Sode Vadiraja Mutt Education Trust (R)

Bhoovaraha Complex, Car Street, Udupi - 576 101

Phone: 0820-4294005 | Fax: 0820-4294006 | E-mail: edustrust@sodevadirajamutt.org | Website: sodeedu.sodevadirajamutt.org

To,

Date: 05/12/2012

Shareen Noronha
"Shalom"
Padav House
Shirva Post
Udupi - 574116

Dear Ms. Shareen Noronha

Sub: Teaching faculty positions – appointment order.

With reference to the interview you attended on 29-11-2012 we are pleased to appoint you as Assistant Professor in the Department of Electronics and Communication Engineering in Shri Madhwa Vadiraja Institute of Technology & Management, Bantakal, Udupi District, under the following terms.

Your monthly salary (basic) has been fixed at Rs. 15,910+AGP 6,000.

You will be paid a total allowance of 44 per cent of the basic salary
(38% DA+06%HRA)

You will be entitled to P.F. as per norms.

You will be on probation for one year from the date of joining. Confirmation in service will be subject to satisfactory performance during the probation period.

You are required to report for duty on 01-02-2013.

you are governed by all rules and regulations of SMVITM which may change from time to time.

I hereby accept your order

Shareen Noronha
07/12/2012

(Signature, name, date)

Shareen Noronha

[Signature]
Secretary

S.S.V.M.E.T (R) Udupi

[Signature]

Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vadimothama Nagar, Udupi Dist.
BANTAKAL - 574115

Udupi
28-01-2013

From,

Shareen Noronha
Asst. Professor
Electronics and Communication Dept.
SMVITM
Bantakal

To,

The Principal
SMVITM
Bantakal

Respected Sir,

Subject: Joining Letter

With reference to the subject cited above, I have joined as Asst. Professor in the Dept. Electronics and Communication on 28-01-2013, as per the joining date provided in the appointment letter.

Thanking you,

yours faithfully



(Shareen Noronha.)

Approved

29/1/13

Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwathara, Tager Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Thirumaleshwara Bhat

BE, M.Tech., Ph.D, MISTE

PRINCIPAL

Ref: SMVITM/HR/ 333 /2018-19

September 20, 2018

PROMOTION ORDER

On considering the performance, eligibility and experience Ms. Shareen Noronha, Assistant professor, Electronics & Communication Engineering department is promoted as **Assistant Professor, Senior** with effect from 1 August 2018. His basic salary is fixed at Rs. 19370/- in the pay band /scale of Rs. 18600-39100 + AGP Rs. 7000 with admissible DA and HRA as per norms.

Next date of increment will be on 01 August 2019

Expecting sincere and dedicated services in the days to come, in the best interest of the institute and its credibility.

Principle
PRINCIPAL



To:

Ms. Shareen Noronha

Asst. Professor (Sr.)

Electronics & Communication Engineering Department

SMVITM, Bantakal

Copy to:

- 1) HOD- E&C Engineering
- 2) Office Superintendent
- 3) H R- Personal file

Shareen
06/10/2018
Received

Principle

Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115

Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D, MISTE
PRINCIPAL

Ref: SMVITM/HR/2020/099

September 07, 2020

RELIEVING ORDER

With reference to her resignation letter dated 11/08/2020, Ms. Shareen Noronha, Assistant Professor (Sr.) in the Department of Electronics & Communication Engineering is relieved of her duties on 04/07/2020 after the closing hours.

We thank for her efforts and contributions during her tenure and wish her all the best in her future endeavors.

Arzerep
PRINCIPAL



To:
Ms. Shareen Noronha
"Shalom", Padav House,
Shirva P.o, Udupi - 574116

Shareen Noronha

CC:

1. HR- for personal file.
2. Office Superintendent.
3. HOD – E & C Engineering.

Arzerep
Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574115



Shri Madhwa Vadiraja Institute of Technology & Management

A unit of Shri Sode Vadiraja Mutt Education Trust (R)
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi and Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574115, Udupi, Karnataka, India

Office 0820-2589183
Principal 0820-2589182
Fax 0820-2589184
E-mail office@sode-edu.in
Website www.sode-edu.in

Prof. Dr. Radhakrishna S. Aithal

BE, M.Tech., Ph.D., FIE, MIEEE, MISTE

PRINCIPAL

Ref.No: SMVITM/HR/ 350 /2014-15

May 22, 2014

Mr. NARAYANA NAYAK

Kelamane, Ankola Tq, Mogata Post,
Karwar Dist.581344.

Contact No: 8970861756

Email:nani.sdmcet@gmail.com

Dear NARAYANA,

Sub: Offer of Appointment as Assistant Professor in Shri Madhwa Vadiraja Institute of Technology and Management, Bantakal, Udupi District.

Ref: Proceedings of the Faculty Selection Committee meeting held on 13/05/2014

With reference to the above, Shri Madhwa Vadiraja Institute of Technology & Management is pleased to offer you the post of Assistant Professor in the Department of Mechanical Engineering on the following terms and conditions.

1. Your appointment will be on **probation** for **two years** from the date of joining. The Head of the Institution/Faculty Selection Committee will interview on successful completion of your probation for confirmation of your appointment on the basis of recommendations obtained from the respective HOD.
2. You will be allowed the basic pay of Rs 15,600/- (Rupees Fifteen Thousand Six Hundred only) per month in the pay band of Rs 15600-39100 plus Academic Grade Pay (AGP) of Rs 6000 and a total allowance of 50 % of the basic pay plus AGP. (DA 44% + HRA 6%).

Other benefits:

- Employees Provident Fund (EPF) as per rules
- Medical Insurance/Rural Accidental Benefit Insurance, as per norms
- Facility to attend conferences, Seminars, workshops and training programs
- Study leave/Sponsorship to higher studies, as per norms
- Fee concession to children of employees, as per norms
- Research Incentives for executing externally funded research projects
- Research Incentives for Journal publications

3. You shall diligently and satisfactorily carry out the instructions given to you in connection with the work assigned to you to the best of your skill and ability.

Principal

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
BANTAKAL - 574 115

Continued on page 2

4. You will be responsible for your own taxes, which will be deducted, from your salary and/or other dues.
5. You will be bound by service rules and regulations enforced by Shri Madhwa Vadiraja Institute of Technology and Management from time to time in relation to conduct, discipline, leave, holiday or any other matters in relation to the service conditions which will be deemed as rules, regulations and orders in the part of these terms of employment. The Institute reserves the right to change these terms and conditions or the service rules.
6. The management shall have right to subject yourself at any time during the employment to medical examination. If you are not found medically fit, you may be terminated at any time by giving one month's notice or salary in lieu thereof.
7. Your increments, promotion etc., will purely depend upon your performance, efficiency, regular attendance, sense of discipline, loyalty and good behavior and upholding SMVITM values.
8. At the time of reporting for duty, you are required to produce all supporting certificates/testimonials in respect of date of birth, qualification (starting from SSLC to UG/PG/Ph.D) and experience, relieving certificate from the previous employer (if applicable) , in original for verification to the undersigned or HOD along with four pass port size photographs.
9. You will be under the administrative control of the Principal, Shri Madhwa Vadiraja Institute of Technology and Management and functionally reporting to the Head of the Department of Mechanical Engineering.
10. If the terms and conditions are acceptable to you, please sign the duplicate of this letter in confirmation of your having understood and accepting the aforesaid terms and forward to the undersigned on or before 31/05/2014. You are required to report for duty on 14/07/2014, failing which this offer of appointment stands cancelled.

Welcome to SMVITM family. We hope that you will enjoy working with us and find your time rewarding.

Yours sincerely

Dr. Radhakrishna S. Aithal
 Dr. Radhakrishna S. Aithal



Shri Madhwa Vadiraja Education Trust
 Sri Madhwa Vadiraja Education Trust, Bantakal Road
 Bantakal - 574 115 - 576 101

Phone: 0824 - 425223, 646444

AD/HAR
 17/5/14

INWARD
 SMVITM/179/2014-15

Prin
 26/05/2014
 (NARAYAN P. NAYAK)

Incor
 Principal
 SHRI MADHWA VADIRAJA
 INSTITUTE OF TECHNOLOGY & MANAGEMENT
 Vishwathama Nagar, Udipi Dist.
 BANTAKAL - 574 115



Shri Madhwa Vadiraja Institute of Technology & Management,
Vishwothamanagar, Bantakal -574115, Udupi, Karnataka
 A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi

DUTY JOINING REPORT FOR FACULTY

Name : NARAYAN NAYAK
 Father's/Husband's Name : PARAMANAND NAIK
 Mother's Name : SARANI
 Religion: HINDU Caste: NADAVARU Sub caste: _____
 Whether belonging to SC/ST/BC/Others: NO
 Name of the position to which appointed: A.P. Department: MECHANICAL
 Appointment Order Reference: SMVITM/HK/250/2014-15 Dated: May 22, 2014
 Scale of Pay: 15,600+6000+(50% of B.P+AGP) PAN ALFPN 3369K
 Qualifications: (enclose copies of certificates, duly attested by HOD)

Sl. No.	Qualification	Year of Passing	University	Class/Rank/ % of marks/CGPA
1	UG:	2010	V. T. U	SC/59.90%
2	PG:	2013	B. U.	FC/86.67%
3	PHD:			
4	Additional Qualifications(if any):			

Previous Experience: (enclose copies of certificates)

	Designation	Period (From-To)	Institution/Industry
Teaching	A.P.	30/7/2013 - 31/5/2014	BTJ, Bangalore
Industry			
Research			

Date of Birth : 05 /10 /1987

Nature of Appointment: Probation/Permanent/Ad-hoc/Contract

Date of Joining: 14 /07 /2014 Forenoon / Afternoon

Permanent Address:

NARAYAN NAYAK
AT & PO: MOGATA
TQ: ANKOLA

SHRI MADHWA VADIRAJA

Ph. No: 8470861754

e-mail ID: naik.director@smvitm.edu.in

Present Address

NARAYAN NAYAK
2-4-NAG in H2 2P2
Srinidhi, BALLARDE ROAD OF +
MANDAVI PEJJOENKY, MATRUBERU

Ph. No

Mob: 8470861754

Yrscop
 Principal
 SHRI MADHWA VADIRAJA
 INSTITUTE OF TECHNOLOGY & MANAGEMENT
 Vishwothamanagar, Udupi Dist.
 BANTAKAL - 574 115

DECLARATION

- ❖ I certify that I have read the service rules and I shall abide by the service conditions noted therein.
- ❖ I am aware of the rule and practice in the Institution that I shall be permitted to apply for jobs elsewhere only once in a year and if I apply for a job elsewhere without the knowledge of the Head of the Institution, my services may be terminated at any time there after without any notice.
- ❖ I have specially noted the terms and condition regarding the notice to be given before I want to be relieved of my duties, I shall give one calendar month notice if I am a probationer/ad-hoc/contract employee and three months notice if I am a confirmed employee when I want to be relieved, failing which I shall pay in cash the pay for one month or three months as the case may be or for a portion of the period falling short of the stipulated notice period.
- ❖ I also concede that in case I send my resignation letter or notice of resignation, the Head of the Institution is authorized to terminate my services without any compensation, immediately after I issue notice of resignation.

Date: 14/07/2014




Signature

Certified that entries have been verified with the original certificates in respect of date of birth, qualification and experience and found correct (Photostat copies enclosed).

Joined to duty on: 14/07/14

(Forenoon/Afternoon)



Signature and seal of HOD
Dept. of Mechanical Engg.
SMVITM, BANTAKAL-574115



Signature and seal of Principal
Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
BANTAKAL - 574 115
UDUPI DIST., KARNATAKA


Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Yishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mult Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D, MISTE
PRINCIPAL

Ref: SMVITM/HR/ 341 /2018-19

September 20, 2018

PROMOTION ORDER

On considering the performance, eligibility and experience Mr. Narayana Nayak, Assistant professor, Mechanical Engineering department is promoted as **Assistant Professor, Senior** with effect from 1 August 2018. His basic salary is fixed at Rs. 19370/- in the pay band /scale of Rs. 18600-39100 + AGP Rs. 7000 with admissible DA and HRA as per norms.

Next date of increment will be on 01 August 2019

Expecting sincere and dedicated services in the days to come, in the best interest of the institute and its credibility.

Prasad
PRINCIPAL



To:
Mr. Narayana Nayak
Asst. Professor (Sr.)
Mechanical Engineering Department
SMVITM, Bantakal

Copy to:

- 1 HOD- Mechanical Engineering
- 2 Office Superintendent
- 3 H R- Personal file

Prasad

Prasad
Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D, MISTE
PRINCIPAL

Ref: SMVITM/HR/2020/ 930

February 06, 2020

RELIEVING ORDER

With reference to his resignation letter dated 01 December 2019, Mr. Narayana Nayak, Assistant Professor (Sr.) in the Department of Mechanical Engineering is relieved of his duties on 06/02/2020 after the closing hours.

We thank for his efforts and contributions during his tenure and wish him all the best in his future endeavors.


PRINCIPAL



To:

Mr. Narayana Nayak
Kelamane, Ankola Tq, Mogata Post,
Karwar Dist.581344

CC:

1. HR- for personal file.
2. Office Superintendent
3. HOD- Mechanical Engineering

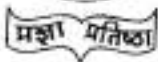

Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115



Shri Madhwa Vadiraja Institute of Technology & Management

A unit of Shri Sode Vadiraja Mutt Education Trust (R.)
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi and Recognized by Govt. of Karnataka

Off : 0820-2589183
Principal : 0820-2589182
Fax : 0820-2589184
E-mail : office@sode-edu.in
Website : www.sode-edu.in



Vishwothamanagar, BANTAKAL - 574115, Udupi, Karnataka, India

Prof. Dr. Radhakrishna S. Aithal

BE, M.Tech., Ph.D., FIE, MIEEE, MISTE

PRINCIPAL

Ref.No: SMVITM/HR/ 520 /2013-14

Date:15/05/2013

Dr. K. K. Srinivasan N,
Neelambhari, 4/238A
6th cross, 2nd stage, Dasharath Nagar,
Manipal, PIN: 576104. Mob No 9448983295

A.O. / HR.
to file
Radhakrishna
23/5/13

Dear Dr. K K Srinivasan,

Sub: Offer of Appointment as Professor in Shri Madhwa Vadiraja Institute of Technology and Management, Bantakal, Udupi District.

Ref: Proceedings of the Faculty Selection Committee meeting held on 14/05/2013

With reference to the above Shri Madhwa Vadiraja Institute of Technology & Management is pleased to offer you the post of Professor on Contract (Post Retirement Engagement) in the Department of Chemistry on the following terms and conditions.

1. Your appointment will be on **Contract** for **two years** from the date of joining.
2. Your monthly consolidated salary will be Rs 60,000/- (Rupees Sixty Thousand only)
3. You will be responsible for your own taxes, which will be deducted, from your salary and/or other dues.
4. You will be bound by service rules and regulations enforced by Shri Madhwa Vadiraja Institute of Technology and Management from time to time in relation to conduct, discipline, leave, holiday or any other matters in relation to the service conditions which will be deemed as rules, regulations and orders in the part of these terms of employment. The Institute reserves the right to change these terms and conditions or the service rules.
5. At the time of reporting for duty, you are required to produce all the certificates in original (education, date of birth and experience etc.,) for verification to the undersigned or HOD along with four pass port size photographs.
6. You will be under the administrative control of the Principal, Shri Madhwa Vadiraja Institute of Technology and Management and functionally reporting at the Department of Chemistry
7. In case the terms and conditions are acceptable to you, please sign the duplicate of this letter in confirmation of your having understood and accepting the aforesaid terms and forward to the undersigned on or before 27/5/2013. You are required to report for duty on 22/07/2013.

Welcome to SMVITM family. We hope that you will enjoy working with us and find your time rewarding.

Yours sincerely

Radhakrishna

Dr. Radhakrishna S. Aithal



Accepted
Dear Sir, I gratefully accept the offer of my appointment as professor in Shri Madhwa Vadiraja Inst. of Tech & Mgmt Bantakal. I have understood all the terms and conditions and I can join duty earlier.
Yours Sir

Car Street UDUPI - 574115



**Shri Madhwa Vadiraja Institute of Technology & Management,
Vishwothamanagar, Bantakal -574115, Udupi, Karnataka**
A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi

DUTY JOINING REPORT FOR FACULTY

Name : DR. K.K. SRINIVASAN
 Father's/Husband's Name : Late Shri. A. KUNHI KRISHNAN NAMBIAR
 Mother's Name : Smt. K.K. Narayani Amma.
 Religion: HINDU Caste: NAMBIAR Sub caste: -
 Whether belonging to SC/ST/BC/Others: No
 Name of the position to which appointed: PROFESSOR Department: CHEMISTRY
 Appointment Order Reference: SMUITM/HR/520 Dated: 15/05/2013
 Scale of Pay: 60000/consolidated PAN AINPS4444E
 Qualifications: (enclose copies of certificates, duly attested by HOD)

Sl. No.	Qualification	Year of Passing	University	Class/Rank/ % of marks/CGPA
1	UG: B.Sc	1969	Kerala	second cl. 56.77
2	PG: M.Sc	1972	AGRA	second 54.31
3	PhD. Chemistry	1986	MYSORE	-
4	Additional Qualifications(if any):	-	-	-

Previous Experience: (enclose copies of certificates)

	Designation	Period (From-To)	Institution/Industry
Teaching	PROFESSOR	1974 July 15 th to 2012	Manipal coll of Pharmaceutical sciences
Industry	-	-	-
Research	-	-	-

Date of Birth : 10/05/1949

Nature of Appointment: Probation/Permanent/Ad-hoc/Contract

Date of Joining: 22/07/2013 Forenoon / Afternoon

Permanent Address:

"Neelambari", 6th cross
2nd stage, DASHARATHNAGAR
P.O. Manipal-576104
Karnataka.

Present Address (Address for communication)

"Neelambari", 6th cross
2nd stage, DASHARATHNAGAR
P.O. Manipal. 576104
Karnataka.

Ph. No. 9448983295

Principal Ph. No. 9448983295

e-mail ID:

pansrini@ykt

SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothamanagar, Udupi Dist.
Karnataka - 574115

0822-2573025

9448983295



SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY & MANAGEMENT

A Unit of Shri Sode Vadiraja Mutt Education Trust (R), Udupi
Affiliated to the Visvesvaraya Technological University, Belgaum
Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothamanagar, BANTAKAL - 574 115, Udupi, Karnataka, India

Phone : 0820-2589182
: 0820-2589183
Fax : 0820-2589184
E-mail : info@sode-edu.in
Website : www.sode-edu.in

Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D., MISTE
PRINCIPAL

Ref: SMVITM/HR/2020/094
24 August 2020

APPRECIATION LETTER

Dear Dr. K K Srinivasan,

Greetings to you from Dr. Thirumaleshwara Bhat, Principal, SMVITM Bantakal, Udupi

I wish to place on record your dedicated service to SMVITM as Professor & HOD of Chemistry for almost 04 years and then as professor for 03 years.

I am happy that during your service, you have established research culture in the department of chemistry and helped the management to establish University approved research center. Your immense contribution to teaching is very much appreciated.

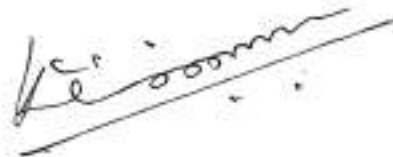
I shall always remember you and wishing a happy retired life. Please do remember me in your prayers.

With Thanks and Regards


PRINCIPAL




To
Dr. K K Srinivasan,
Professor,
Department of Chemistry,
SMVITM, Bantakal.



CC To:

1. Office Superintendent
2. HR Personal File



Principal
SHRI MADHWA VADIRAJA
INSTITUTE OF TECHNOLOGY & MANAGEMENT
Vishwothama Nagar, Udupi Dist.
BANTAKAL - 574 115