



Prof. Dr. Thirumaleshwara Bhat
BE, M.Tech., Ph.D., MISTE
PRINCIPAL

4 November 2023

Meeting Notice

The IQAC meeting is scheduled on Saturday, 11 November 2023 at 10.00 am in the Board Room. All the IQAC members are requested to attend the meeting.

Following are the agenda for the discussion:

1. Review of the discussions held in the previous meeting
2. Outcome of the PAC meeting held during October 2023
3. Department major achievements and activities
4. Discussions on the above points/recommendations/suggestions/observations by the IQAC members
5. Any other matter

Thirumaleshwara Bhat

Copy to:

1. IQAC Members
2. Trust office, for information

SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY AND MANAGEMENT



SMVITM

(A Unit of Shri Sode Vadiraja Mutt Education Trust[®], Udupi)

Accredited by NBA | Accredited by NAAC with 'A' grade | Affiliated to VTU, Belagavi

Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka

Vishwothama Nagar, Bantakal - 574115, Udupi District, Karnataka.

Minutes of IQAC meeting

Date: 11 November 2023 (Saturday)

Venue: Board Room, Admin Block

Time: 10:00 AM to 12:15 PM

Attendance: As per the list enclosed.

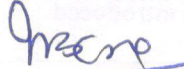
Agenda:

1. Welcome
2. Review of the discussions held in the previous IQAC meeting
3. Outcome of the PAC meeting held in October/November 2023
4. Department major achievements and activities
5. Discussion on the above points/ recommendations/ suggestions/ observations by the IQAC members
6. Vote of thanks

Agenda No.	Discussion and Action to be taken	Responsibility	Target date
1.	Welcome: Dean (Quality Assurance) welcomed the chairman and the IQAC members. The meeting started at 10.00 AM. Dean (QA) has introduced new IQAC members of AY 2023-24 to the meeting.	-----	-----
2.	<ul style="list-style-type: none">• Dean (QA) has presented the review of the previous IQAC meeting and various actions taken by the institute to implement the suggestions given by the IQAC members in the previous meeting.	IQAC members	----
3, 4	<ul style="list-style-type: none">• The HODs have presented the major activities conducted and the salient achievements of students and faculty/staff members during the AY 2022-23. Also briefed the activities planned for the AY 2023-24.• The Program Coordinators have presented the outcomes of the Program Assessment Committee (PAC) meetings of the different UG programs held in the month of October/November 2023.• The IQAC has approved for the recommendation of PAC and activities planned by the technical departments for the AY 2023-24.• The Principal has suggested the effective implementation of the suggestions of the PAC members.	HODs/ Program Coordinators	Throughout the AY 2023-24
5.	<ul style="list-style-type: none">• IQAC member Dr. Mohit P Tahiliani, Associate Prof. of CSE at NITK, Surathkal has suggested to involve the alumni as the mentor for the final year project work. Also, suggested to strengthen peer learning activities and think of providing incentives/recognition to the senior students involved in delivering peer learning sessions.• Dr. Tahiliani and the parent member Dr. Dayananda Nayak, Prof. of ECE at MIT, Manipal have suggested discussing the placement statistics and the internship statistics in the PAC	PHODs	Beginning of every the Academic Year

	<p>meetings.</p> <ul style="list-style-type: none"> • Dr. Tahiliani has suggested the Department of CSE/ECE to utilize the sponsorship from IEEE for organizing events for the benefit of students and faculty members. Also, assured of extending all support for the implementation of PMKVY 4.0 at our institute. • The parent member Mr. Pushparaj M, Builder in Udupi, has suggested the college authorities to take all measures to enhance the practical knowledge of the students along with academics. • The alumni representative Mr. Bhargavram Udupa has suggested organizing the training programs in-line with the industry requirements. Also assured all support for mentoring the final year project works. Industrial expert Mr. Ramesha Shettigar and our parent member Mr. Pundarikaksha Kondancha have endorsed the same. • Student member of Civil Engineering Mr. Shravan Poojary has suggested involving the students in planning and marking of the building in consultancy work. • Student member of Artificial Intelligence & Machine Learning Engineering Mr. Nithishvar P has suggested organizing coding contest in every month in order to enhance the programming skills. • The Principal has assured all the IQAC members that their suggestions will be implemented to the possible extent in the coming days. 		
6.	<p><u>Vote of Thanks:</u> The Principal has thanked all the attendees and the meeting was concluded by 12:15 PM.</p>	-----	-----

Enclosure: Attendance record



Prof. Dr. Thirumaleshwara Bhat
Principal & Chairman of IQAC
SMVITM, Bantakal, Udupi



IQAC meeting

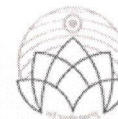
Date: Saturday, 11 November 2023 at 10.00 am

Venue: Board Room

Attendance

Sl. No.	Name	Designation	Signature
1	Dr. Thirumaleshwara Bhat, Principal	Chairperson	
2	Sri. Rathnakumar, Secretary, SSVMET, Udupi	Member (Management)	
3	Dr. Ganesh Aithal, Vice Principal	Member	 11/11/2023
4	Dr. Sudarshan Rao K, Dean (Quality Assurance)	Coordinator	
5	Dr. Deepika B V, HOD, Civil Engineering	Member	
6	Dr. Soumya J Bhat, HOD, Computer Science and Engineering	Member	
7	Dr. Guruprasad, HOD, Electronics and Communication Engineering	Member	
8	Dr. Raja Yateesh Yadav, HoD, Mechanical Engineering	Member	
9	Mr. Nagaraj Rao, HoD, AIDS and AIML	Member	
10	Dr. Subbulakshmi N Karanth, HOD, Chemistry	Member	
11	Dr. Ravindra H J, HOD, Physics	Member	
12	Dr. Lolita Priya Castalino, HOD, Mathematics	Member	
13	Dr. Manjunath C K, Placement Officer	Member	
14	Ms. Sahana, Program Coordinator, Computer Science and Engineering	Member	
15	Ms. Sowmya Bhat, Program Coordinator, Electronics & Communication Engineering	Member	
16	Mr. Ananth Mohan Mallya, Program Coordinator, Mechanical Engineering	Member	 11/11/23
17	Ms. Raviprabha K, First year accreditation coordinator	Member	 11/11/23

18	Dr. Mohit P. Tahiliani, Associate Professor, Department of Computer Science and Engineering, NITK Surathkal	External Member (Academic)	Mohit
19	Mr. Ramesha Shettigar, Lead Human Capabilities, Robosoft Technologies, Udupi	External Member (Industry)	Ramesha
20	Mr. Pushparaj M Builder, Udupi	Member (Parent)	Pushparaj
21	Dr. Dayananda Nayak Professor, Department of Electronics and Communication Engineering, , MIT, Manipal	Member (Parent)	Dayananda
22	Mr. Krishnaraja Bhat (Retd. Lecturer, TMA Pai Polytechnic, Manipal), Pernankila, Udupi, 576113	Member (Parent)	Krishnaraja
23	Mr. Ismail Athradi 1-154/1, Main Road, Athrady Post, Udupi-576107	Member (Parent)	—
24	Mr. Pundarikaksha Kodancha Principal, SVH PU College, Innanje	Member (Parent)	K. Pundarikaksha
25	Mr. Manjunath Holla Teacher, Govt composite Highschool Manoor Kota Udupi	Member (Parent)	—
26	Mr. Abijith Sherigar Apex Consultants, Udupi	Member (Alumni)	—
27	Mr. Bhargav Ram Robosoft Technologies, Udupi	Member (Alumni)	Bhargav
28	Ms. Pooja Nair Software Engineer, Robosoft Technologies, Udupi	Member (Alumni)	—
29	Mr. Narasimha Pai K Proprietor Shree Matha Industries, Katapadi, Udupi	Member (Alumni)	—
30	Mr. Shravan Poojary, 4MW20CV004	Member (Student)	Shravan
31	Mr. Sheikh Mohammed Shuhood, 4MW20CS073	Member (Student)	Shuhood
32	Ms. Nikhitha Shetty, 4MW20EC035	Member (Student)	Nikhitha
33	Mr. Anshuman, 4MW20ME003	Member (Student)	Anshuman
34	Mr. Pratham L Kamath, 4MW21AD038	Member (Student)	Pratham
35	Mr. Nithishvar P, 4MW21AI029	Member (Student)	Nithishvar
36	Institute Information Coordinator	Member	



IQAC Action Taken Report

Academic Year: 2023-24

Meeting Date: 11 November 2023

Sl. No	Suggestions made	Action Taken	People Responsible
1	External IQAC member Dr. Mohit P Tahiliani, Associate Prof. of CSE at NITK, Surathkal has suggested to involve the alumni as the mentor for the final year project work.	The HOD of CSE has already involved alumni as the mentor for the final year project work. The HODs of other technical departments have also initiated the process.	HODs of technical departments
2	Dr. Tahiliani suggested strengthening peer learning activities. Suggested to think of providing incentives/recognition to the senior students involved in delivering peer learning sessions.	The HODs have already started organizing peer learning sessions. Providing incentives/recognition to the senior students involved in delivering peer learning sessions, is under discussion.	Principal/ HODs of technical departments
3	Dr. Tahiliani has suggested framing proper guidelines for the composition of Program Assessment Committee (PAC). Also, insisted HODs/Program coordinators to take all necessary steps to ensure maximum attendance in the PAC meetings.	Dean (QA) has initiated the process of drafting guidelines for the composition of Program Assessment Committee (PAC) in consultation with the Principal. However these guidelines will come into effect from the next academic year. The Principal has instructed the HODs/Program coordinators to take all necessary steps to ensure maximum attendance in the PAC meetings. Also, thinking of imposing quorum requirement for the conduction of PAC meeting.	Principal/ Dean (QA)/ HODs/ Program Coordinators
4	Dr. Tahiliani and the parent member Dr. Dayananda Nayak, Prof. of ECE at MIT, Manipal have suggested discussing the placement statistics and the internship statistics in the PAC meetings.	The Principal has instructed the HODs/Program coordinators to discuss the placement statistics and the internship statistics in the upcoming PAC meetings.	HODs/ Program Coordinators
5	Dr. Tahiliani has suggested the Department of CSE/ECE to utilize the sponsorship from IEEE for organizing events for the benefit of students and faculty members.	Department of CSE in association with IEEE has organized "Internal Hackathon" for SMVITM students. This event will be held on 12, 13 December 2023.	HOD of CSE
6	The parent member Mr. Pushparaj M, Builder in Udupi, has suggested the college authorities to take all measures to enhance the practical knowledge of the students along with academics.	The Principal has instructed the HODs of technical departments to organize at least one value added program (as per the industry requirement) in every semester. The HODs have already planned some programs in this regard and submitted proposal to IQAC for the approval..	HODs of technical departments
7	Our student member Mr. Bhargavram Udupa has suggested organizing the training programs in-line with the industry requirements. Industrial expert Mr. Ramesha Shettigar and our parent member Mr. Pundarikaksha Kondancha have endorsed the same.		

8	Student member of Civil Engineering Mr. Shравan Poojary has suggested involving the students in planning and marking of the building in consultancy work.	The Department of Civil Engineering has already started involving the students in planning and marking of the building in consultancy work. Also, the civil engineering students have involved in the rain water harvesting project in the campus.	HOD of Civil Engineering
9	Student member of Artificial Intelligence & Machine Learning Engineering Mr. Nithishvar P has suggested organizing coding contest in every month in order to enhance the programming skills.	HODs of CSE, AI-DS and AI-ML Engineering are planning to organize coding contest in every month. HODs are in the process of checking feasibility in organizing such events with least disturbance to the academics.	HODs of CSE, AI-DS and AI-ML Engineering

Thirumaleshwara Baht
13/11/2023

Prof. Dr. Thirumaleshwara Baht,
Principal & Chairman of IQAC
SMVITM, Bantakal Udupi