SHRI MADHWA VADIRAJA INSTITUTE OF TECHNOLOGY AND MANAGEMENT

(A Unit of Shri Sode Vadiraja Mutt Education Trust®, Udupi)
Affiliated to VTU, Belagavi | Approved by AICTE, New Delhi & Recognized by Govt. of Karnataka
Vishwothama Nagar, Bantakal-574 115, Udupi District, Karnataka, INDIA

SMVIT

Prof. Dr. Thirumaleshwara Bhat
PRINCIPAL

Ref. 2024/PRIN/142
18 September 2024

Meeting Notice

The IQAC meeting is scheduled on Saturday, 28 September 2024 at 10.00 am in the Board
Room. All the IQAC members are requested to attend the meeting.

Following are the agenda for the discussion:

1. Review of the discussions held in the previous IQAC meeting

2. Outcome of the PAC meeting held during September 2024

3. Department major achievements and activities

4. Discussions on the scope of improvements in the teaching learning and
innovation

5. Any other matter

Thirumaleshwara Bhat

Copy to:

1. IQAC Members
2. Trust office, for information

Minutes of IQAC meeting

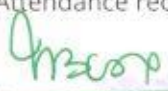|	
Date:	**28 September 2024 (Saturday)**
Venue:	**Board Room, Admin Block**
Time:	**10:00 AM to 12:45 PM**
Attendance:	**As per the list enclosed.**

Agenda:

1. Welcome
2. Review of the discussions held in the previous IQAC meeting
3. Outcome of the PAC meeting held during September 2024
4. Department major achievements and activities
5. Discussions on the scope of improvements in the teaching learning and innovation
6. Any other matter
7. Vote of thanks

Agenda No.	Discussion and Action to be taken	Responsibility	Target date
1.	**Welcome:** The Principal welcomed all the IQAC members. The meeting started at 10.00 AM. The Principal has requested Dean (QA) to go ahead with the agenda.	-----	-----
2.	• Dean (QA) has presented the review of the previous IQAC meeting. • The Dean (QA) has briefed the meeting regarding the various actions taken by the college to implement the suggestions given by the IQAC members in the previous meeting. • Also, briefed the salient achievements of the faculty members and the institute since last meeting. • Our external members have appreciated the institute for taking the necessary actions to comply with the suggestions given by the IQAC members in the previous meeting.	IQAC members	----
3, 4	• The HODs have presented the major activities conducted and the salient achievements of students and faculty/staff since the last IQAC meeting. Also briefed the activities planned for the odd semester of the AY 2024-25. • The Program Coordinators have presented the outcomes of the PAC meetings of the different UG programs held in the month of September 2024. • The IQAC has approved the activities planned by the technical departments for the odd semester of the AY 2024-25. These activities include Value Added Programs, Invited talks, Alumni talks, Peer learning sessions and the industrial visits.	HODs/ Program Coordinators	Odd semester of the AY 2024-25
5.	A detailed discussion was held among the IQAC members. The members have suggested the following points for the betterment of the institute: • Suggested indicating the indexing of the publications in the HOD's presentation. • Suggested analysing the gap between total number of students and the number of eligible students for placements. Also, to think of taking suitable measures to reduce the same. • Opined that the placement percentage shall be based on total number	Principal/ HODs	Throughout the AY 2024-25

	of students instead of total number of eligible students. • Suggested the HOD of CSE to focus on the outcomes of the Hackothsava organized by the department every year. There has to be a tangible outcome from any program organized in the institute. Also, suggested to identify some administrative problems faced in the institute, which can be given as the problem statements of Hackothsava. • Suggested focusing on commercializing the patents, once they are granted. • Suggested standardizing the poster templates for all variety of events organized in the institute to enhance the visibility of the institute. • Suggested the placement cell to guide the students in preparing their resume using www.overleaf.com website. • Suggested the technical departments to organize the programs in collaboration with other departments, so that the students of other departments also will benefited with good programs. Also, appreciated the Department of ECE for planning faculty development program with industry experts as resource persons. • Suggested applying for the sponsorship for the planned international conference from the government agencies. • Suggested the HODs of AI&ML and AI&DS to have some sort of association with Krop Ai Brahmavara, which is working on application of AI principles in the agriculture sector. Also, suggested to encourage students to utilize AI tools, such as ChatGPT and other generative AI platforms, in a responsible and constructive manner to enhance their learning, problem-solving, and creative skills. • For better industry interactions it is suggested connecting with the Karnataka Digital Economy Mission (KDEM), Mangaluru. Also, informed the TPO, faculty and students to register and attend the Mangaluru Technovanza 2024 organized by KDEM on 24 October 2024 at Mangaluru. • Suggested the institute authorities to become the member of TiE, Mangaluru. Later, the Placement Officer can have the collaboration with TiE, to enhance the placement and internship opportunities. • Suggested the newly started Department of Business Administration, to support the institute for the standardising the NAAC and NBA accreditation process. • Suggested ensuring the quality of the programs organized. • Suggested the HODs of AI-ML and AI-DS to give data analysis exercises as assignments/mini-projects. The Coordinator of IQAC has assured all the IQAC members that their suggestions will be implemented to the possible extent in the coming days.		
6.	• Dean (QA) has presented the draft guidelines for setting target for CO and PO assessment. The IQAC has approved the same. • Informed the Department of Business Administration to constitute the Program Assessment Committee (PAC) for the MBA PG program for the academic year 2024-25.	IQAC members	Throughout the AY 2024-25
7.	**Vote of Thanks:** The Coordinator of IQAC has thanked all the attendees and the meeting was concluded by 12:45 PM.	-----	-----

Enclosure: Attendance record

Prof. Dr. Thirumaleshwara Bhat
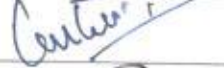Principal & Chairman of IQAC
SMVITM, Bantakal, Udupi
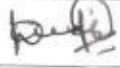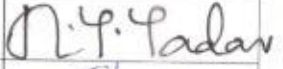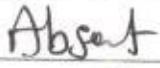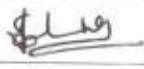
30/9/24
Dean (QA)
SMVITM, Bantakal - 574115

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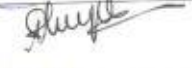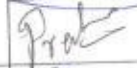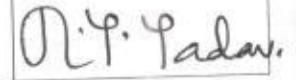
IQAC meeting

Date: Saturday, 28 September 2024 at 10.00 am   **Venue**: Board Room
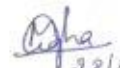
Attendance

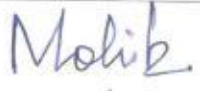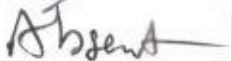| Sl. No.	Name	Designation	Signature
1	Dr. Thirumaleshwara Bhat, Principal	Chairperson	
2	Sri. Rathnakumar, Secretary, SSVMET, Udupi	Member (Management)	
3	Dr. Ganesh Aithal, Vice Principal	Member	
4	Dr. Sudarshan Rao K, Dean (Quality Assurance)	Coordinator	
5	Dr. Suraj Francis Noronha, Director, MBA	Member	
6	Dr. Nagaraj Bhat, Dean (Academics)	Member	
7	Dr. Deepika B V, HOD, Civil Engineering	Member	
8	Dr. Soumya J Bhat, HOD, Computer Science and Engineering	Member	
9	Mr. Arun Upadhyaya, HOD, Electronics and Communication Engineering	Member	
10	Dr. Raja Yateesh Yadav, HoD, Mechanical Engineering	Member	M.Y.Yadav
11	Mr. Nagaraj Rao, HoD, AI&DS	Member	
12	Dr. Mamatha I, HoD, AI&ML	Member	
13	Dr. Subbulakshmi N Karanth, HOD, Chemistry	Member	
14	Dr. Ravindra H J, HOD, Physics	Member	
15	Dr. Lolita Priya Castalino, HOD, Mathematics	Member	
16	Dr. Manjunath C K, Placement Officer	Member	Absent
17	Mr. Madhusoodhan N Rao, Program Coordinator, Civil Engineering	Member	
18	Ms. Sahana, Program Coordinator, Computer Science and Engineering	Member	
19	Dr. Shilpa Kamath S, Program Coordinator, Electronics & Communication Engineering	Member	
20	Mr. Ananth Mohan Mallya, Program Coordinator, Mechanical Engineering	Member	
21	Dr. Raviprabha K, First year accreditation coordinator	Member	
22	Dr. Mohit P. Tahiliani, Associate Professor, Department of Computer Science and Engineering, NITK Surathkal	External Member (Academic)	Mohit
23	Mr. Ramesha Shettigar, Lead Human Capabilities, Robosoft Technologies, Udupi	External Member (Industry)	Ramesha
24	Dr. Vani Ballal Kalpavriksha, Beedu Marg, Ambalpady, Udupi	Member (Parent)	Absent

No.	Name	Role	Signature
25	Mr. Pushparaj M Builder, Udupi	Member (Parent)	_signature_
26	Dr. Dayananda Nayak Professor, Department of ECE, MIT, Manipal	Member (Parent)	Absent
27	Ms. Smitha S Rao Kaushik, Adarshanagar, Haleangadi Mangalore	Member (Parent)	Smitha S Rao
28	Mrs. Rajani Kulal Biliyaru, Kurkalu Village, Kaup Taluk, Udupi	Member (Parent)	_signature_
29	Mr. Pundarikaksha Kodancha Former Principal, SVH PU College, Innanje	Member (Parent)	
30	Mr. Manjunath Holla Teacher, Govt composite High School Manoor Kota Udupi	Member (Parent)	_signature_
31	Mr. Abijith Sherigar Apex Consultants, Udupi	Member (Alumni)	Absent
32	Mr. Bhargav Ram Robosoft Technologies, Udupi	Member (Alumni)	Absent
33	Ms. Nikhitha Shetty, Mirafra Technology, Manipal	Member (Alumni)	_signature_
34	Mr. Shrivatsa H Bhat Research Scholar, NITK, Surathkal	Member (Alumni)	_signature_
35	Mr. Ronan Thomas Saldanha, 4MW23BA010	Member (Student)	Ronan
36	Mr. Shafaz, 4MW22CV002	Member (Student)	_signature_
37	Ms. Shreya R, 4MW22CS146	Member (Student)	_signature_
38	Mr. Pratham Poojary, 4MW21EC045	Member (Student)	Prath
39	Mr. Shravana Kumar, 4MW21ME014	Member (Student)	_signature_
40	Mr. Pratham L Kamath, 4MW21AD038	Member (Student)	Prat
41	Mr. Nithishvar P, 4MW21AI029	Member (Student)	_signature_
42	Institute Information Coordinator	Member	M.P. Yadav.

43   Mr. Rajesh Nayak
      Program coordinator, AI&DS   Member   Raj 28/09/24

44   Ms. Megha Rani R
      Program Coordinator, AI&ML   member   Mgha 28/09/24

45   A P Kodancha
      Retd. Principal
      S V H P U college
      INNANJE.   Kodancha

Prof. Dr. Thirumaleshwara Bhat
    BE, M.Tech., Ph.D., MISTE
PRINCIPAL

27 July 2024

Meeting Notice

The IQAC meeting is scheduled on Friday, 2 August 2024 at 11.00 am in the Board Room. All the IQAC members are requested to attend the meeting.

Following are the agenda for the discussion:

1. Discussion on various arrangements for the AY 2024-25

2. Placement training in the AY 2024-25

3. Institutional Coordinators for the AY 2024-25

4. Composition of the research review committee

5. Any other matter

Thirumaleshwara Bhat

Copy to:

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Minutes of IQAC meeting

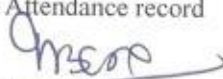|	
Date:	**2 August 2024 (Friday)**
Venue:	**Board Room, Admin Block**
Time:	**11:00 AM to 12:45 PM**
Attendance:	**As per the list enclosed.**

Agenda:
1. Welcome
2. Discussion on various arrangements for the AY 2024-25
3. Placement training in the AY 2024-25
4. Institutional Coordinators for the AY 2024-25
5. Composition of the research review committee
6. Any other matter
7. Vote of thanks

Agenda No.	Discussion and Action to be taken	Responsibility	Target date
1.	**Welcome:** The Principal welcomed the Vice-Principal, Deans, Director (MBA), Placement Officer and HODs. The meeting started at 11:00 AM.	-----	-----
2.	• The Principal has requested Dean (Academics) to present various arrangements made to conduct academic activities of the AY 2024-25. • Accordingly, Dean (Academics) has presented the arrangement of class rooms and the computer laboratories to conduct theory/ practical classes in the AY 2024-25. All the attendees have endorsed the same. • Inter-departmental faculty allocation/ sharing is also discussed and finalized. • Bridge Course followed by the Student Induction Program (SIP) for the newly inducted first year students will be held from 28 August 2024 to 14 September 2024. The Principal has informed Dr. Deepika B V to prepare a draft plan of Bridge Course and the SIP. • Orientation Program for the newly inducted first year students is scheduled on 01 September 2024. • The regular classes for the 1st semester students are expected to commence on 17 September 2024.	Principal/ Dean (Academics) and HODs	-----
3.	• The institute has framed a Placement Policy for the AY 2024-25. All concerned shall strictly adhere to the same. • It is observed that some students will register for the placement drive but remain absent for the drive. This will cause negative impression in the recruiters. Hence, such students who will remain absent for the drive after registration will be penalized as per the institute norms. • During the recent discussion, the management members opined that the institute is spending huge financial resources for the placement training activities, but the outcome is not as expected. We need to think seriously regarding increasing our placement numbers and shall ensure that our students are properly utilizing our training programs. • For the 3rd semester students, placement training is scheduled from 19 to 23 August 2024. For the 5th semester students, placement training is tentatively scheduled from 09 to 13 September 2024.	Placement Officer/ Dean (Academics) and HODs	-----

	• For the 7th semester students, technical sessions will be held in forenoons of the working Saturdays. Dean (Academics) will be monitoring these sessions. Aptitude follow-up sessions will be held in the afternoons of the working Saturdays.		
4.	• The Principal has read out the proposed names of the institutional coordinators to take up various responsibilities at the institute level for the academic year 2024-25. All the attendees have endorsed the same. • The Principal will issue a notification regarding the institutional coordinators. • The institutional coordinators shall submit the perspective plan for the AY 2024-25 by 10 August 2024.	HODs/ Institutional Coordinators	-----
5.	• Vice-Principal has presented the composition of the proposed research review committee. The attendees have endorsed the same. • The Principal will be the Chairperson of this committee. This committee consists of Deans, HODs/Senior faculty members with Ph.D as members. • This committee shall monitor the research progress of the research scholars of our institute as well as our faculty members pursuing Ph.D in the other research centers. • The Vice-Principal has requested the HODs to communicate the details of the research scholars of our institute as well as our faculty members pursuing Ph.D in the other research centers by 5 August 2024.	Principal/ Vice-Principal/ Deans/ HODs	-----
6.	• To curb probable malpractice cases in the SEE, Vice-Principal, Deans and HODs will be visiting the examination halls at around 09:15 AM/ 01:45 PM to check whether the students are possessing any chits or written material. • In the recently held Principals meeting organized by VTU, the honourable Vice-Chancellor has informed that the students of CSE/ECE and other applied UG programs shall undergo internship in the companies identified by the University. Students need to register for the internship in the University portal. The Principal has informed the HODs of ECE, CSE, AI-ML and AI-DS, to communicate this information to the students. • Dr. Sadanand L will be the institutional coordinator for the Skill Development activities for the AY 2024-25. • Departmental Placement Coordinator will be the Departmental Coordinator for the Skill Development activities for the AY 2024-25. • Graduation Ceremony for the 11th outgoing batch of SMVITM is scheduled on 21 September 2024.	Principal/ Vice-Principal/ Deans/ HODs	-----
7.	**Vote of Thanks:** The Principal thanked all the attendees and the meeting was concluded by 12:45 PM.	-----	-----

Enclosure: Attendance record

Prof. Dr. Thirumaleshwara Bhat
Principal
SMVITM, Bantakal, Udupi

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SMVITM

IQAC meeting

Date: Friday, 2 August 2024 at 11.00 am

Venue: Board Room

Attendance

Sl. No.	Name	Designation	Signature
1	Dr. Thirumaleshwara Bhat, Principal	Chairperson	
2	Dr. Ganesh Aithal, Vice Principal	Member	
3	Dr. Sudarshan Rao K, Dean (Quality Assurance)	Coordinator	
4	Dr. Nagaraj Bhat Dean (Academics)	Member	
5	Dr. Suraj Francis Noronha, Director, MBA	Member	
6	Dr. Deepika B V, HOD, Civil Engineering	Member	
7	Dr. Soumya J Bhat, HOD, Computer Science and Engineering	Member	
8	Dr. Guruprasad, HOD, Electronics and Communication Engineering	Member	
9	Dr. Raja Yateesh Yadav, HoD, Mechanical Engineering	Member	
10	Mr. Nagaraj Rao, HoD, AIDS and AIML	Member	
11	Dr. Subbulakshmi N Karanth, HOD, Chemistry	Member	
12	Dr. Ravindra H J, HOD, Physics	Member	
13	Dr. Lolita Priya Castalino, HOD, Mathematics	Member	
14	Dr. Manjunath C K, Placement Officer	Member	
15	Institute Information Coordinator	Member	